

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, November 7, 2023

(00:00:10)

CALL TO ORDER

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Marc Murphy, Commissioner Darren Jackson, Commissioner Dan Woydziak, County Administrator Will Johnson, County Counselor Terry Huelskamp and Clerk Recorder Jennifer Currier.

(00:00:18)

INVOCATION

Pastor David Crook, First Southern Baptist Church, presented the invocation.

(00:03:58)

APPROVAL OF MINUTES

Commissioner Murphy motioned to approve the minutes from the October 31, 2023, Butler County Commission meeting as presented. Commissioner Masterson seconded the motion. Motion carried 5-0.

(00:04:08)

PUBLIC COMMENTS

There were no public comments.

(00:04:12)

ITEM #1 - 2024-2025 KANSAS DEPARTMENT OF TRANSPORTATION LETTER OF FUND COMMITMENT AND LETTER OF AUTHORITY FOR THE BUTLER COUNTY DEPARTMENT ON AGING 5311 RURAL TRANSPORTATION PROGRAM

Will Johnson, County Administrator, came before the Board for approval to sign the Letter of Fund Commitment and Support and Affidavit required for the Kansas Department of Transportation (KDOT) 5311 grant renewal application for 2024-2025 funding. The Department on Aging provides general public transportation through the 5311 Rural Transportation Grant Program; this program provides 50% of funding, the Federal Government provides 20% of funding from the State of Kansas, and 30% of funding from local mill levy match. Capital replacements are included annually in the Butler County CIP, however, can only be applied for during the grant application period annually. KDOT has the final approval of what vehicle replacements are awarded annually. Grant renewal applications are due every year now in November. As a grant requirement, each agency submitting applications for transportation funding must include a letter of commitment of funds from its governing body and a letter of authority for grant related documents.

Commissioner Woydziak motioned to approve a letter of fund commitment and support and letter of authority for the Department on Aging Transportation Program for 2024-2025 and allow the Chair to sign. Commissioner Jackson seconded the motion. Motion carried 5-0.

(00:05:18)

ITEM #2 - FUND TRANSFERS FOR EMERGENCY MEDICAL SERVICES (EMS) AND JAIL

Will Johnson, County Administrator, came before the Board for approval of Resolution No. 23-47 allowing for the transfer of monies between operational funds and capital reserve funds. The County typically purchases capital items from reserve/CIP funds, not operational funds. The Jail and EMS reserve/CIP fund balances are insufficient to cover upcoming CIP purchases. Typically, dollars are available in reserve/CIP funds from prior year transfers.

EMS

The lead-time and escalating cost of ambulances has caused the County to pre-purchase more expensive ambulances upwards of 12-18 months in advance. Therefore, EMS is requesting an advanced transfer from the EMS Operating Fund and a partial transfer from the General Fund.

Jail

2023 is the first year revenue has been sufficient to initiate CIP projects. Therefore, the Jail is requesting an advanced transfer from the Jail Operating Fund for the Master Control upgrade.

These transfers will reduce year-end transfers commensurately.

Commissioner Murphy motioned to approve Resolution #23-47 allowing for the transfer of monies from the operational funds to reserve/CIP funds and allow the Chair to sign. Commissioner Masterson seconded the motion. Motion carried 5-0.

(00:07:25)

ITEM #3 - GOVERNMENT DAY ACTIVITIES

Will Johnson, County Administrator, and Donna Farthing, County Treasurer, discussed the County's Structure and County History with students from surrounding High Schools for Government Day. A few topics discussed are as follows:

- Treasurer's Office
- Election Information
- County Departments and Divisions
- Appraisers Office- a brief PowerPoint was shown
- County Demographics

No action was taken.

(00:30:11)

VOUCHERS

Commissioner Masterson motioned to approve vouchers dated November 7, 2023, in the amount of \$619,749.98. Commissioner Murphy seconded the motion. Motion carried 5-0.

(00:31:21)

GOVERNMENT DAY ACTIVITIES CONTINUED

(02:22:54)

ADDS AND ABATES

There were no Adds and Abates.

(02:23:00)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS

The Historic Courthouse will be closed on Friday, November 10th for Veteran's Day.

The Extension Council Dinner is November 16, 2023.

(02:24:23)

ADJOURNMENT

Commissioner Woydziak motioned to adjourn the meeting of the Board at 11:30 a.m. Commissioner Masterson seconded the motion. Motion carried 5-0.