

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, November 1, 2022

(00:00:25)

CALL TO ORDER

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Mike Wheeler, Commissioner Marc Murphy, Commissioner Jeff Masterson, Commissioner Dan Woydziak, County Administrator Will Johnson and Clerk Recorder Jennifer Currier.

(00:00:33)

INVOCATION

Wanetta Bladwin, Community Church of Christ, presented the invocation.

(00:01:44)

APPROVAL OF MINUTES

Commissioner Woydziak motioned to approve the minutes from the October 25, 2022, Butler County Commission meeting as presented. Commissioner Masterson seconded the motion. Motion carried 5-0.

(00:02:11)

PUBLIC COMMENTS

Jamie Downs, Health Department Director, came before the Board to discuss childcare in the County and an upcoming event to hopefully help increase the number of providers in the County. Ms. Downs provided the flyer below to the Board:

CHILD CARE PROVIDERS

Tuesday, November 15th

5:30pm – 7:30pm

El Dorado Train Depot

(430 N Main St, El Dorado, KS)

Learn how you can start your own child care business and the many resources that are available to you by attending this FREE event.

Speakers include Child Care Licensing, Food Program for meal reimbursement, and Child Start Specialists that guide you through the licensing process and help you with obtaining **grants and funding**.

Food and beverages will be provided.

Everyone who attends this FREE event will receive:

An item valued at \$20 and be entered to win over \$75 in door prizes!

Please RSVP by calling Mandi at 316-682-1853.

Walk-ins accepted up to room capacity, reservations recommended.
Can't attend? We can still help! Call one of our specialists at 316-682-1853.

(00:05:20)

**ITEM #1 – KANSAS EMERGENCY MANAGEMENT ASSOCIATION (KEMA)
AWARD PRESENTATIONS**

Butch Post, Former KEMA President, came before the Board to present awards to two Butler County employees. Every year, at the annual KEMA Conference, a number of awards are presented at a formal Awards Banquet. Nominations are submitted by association members and then voted on by the KEMA Board of Directors. At this year's Awards Banquet (held in mid-September), two Butler County employees were recognized with awards. Following the banquet,

it is a tradition for the KEMA President to visit the award winners' home jurisdictions and present the awards in front of their elected leadership. Mr. Post presented the following awards in front of the BOCC:

- Outstanding Service – Broderick Bean
- Emergency Management Professional of the Year – Keri Korthals

No action was taken.

(00:13:27)

ITEM #2 – PRESENTATION OF AFTER-ACTION REPORT: APRIL 29th TORNADO RESPONSE

Keri Korthals, Emergency Management Director, and Staff came before the Board to present the results of the After-Action Review that occurred following the April 29th tornadoes. Following the tornadoes that impacted the City of Andover and rural parts of Butler and Sedgwick Counties, agencies who participated in that response gathered in an After-Action meeting to review the strengths and shortfalls of the response. In the five months that followed, a core group of individuals from the impacted jurisdictions met multiple times to build a summary report of those observations and lessons learned, and to formulate corrective actions to address the areas for improvement. The group finalized the After-Action Report and Improvement Plan, and it is now ready for dissemination. Emergency Management staff is beginning that process by presenting the results to the elected leadership of the affected jurisdictions.

No action was taken.

(01:02:51)

RECESS

Commission Chair Herzet called the meeting to recess at 10:02 a.m. for six minutes

(01:02:51)

RECONVENE

Commission Chair Herzet reconvened the meeting at 10:08 a.m.

(01:03:01)

ITEM #9 – PUBLIC WORKS DEPARTMENT - STAINLESS DUMP BODY REVISION

Darryl Lutz, Public Works Director, came before the Board for approval of the modified award of purchase of stainless steel truck dump bodies for the Highway Department based upon a correction to the specifications. Sealed bids were presented to the County Commission on Tuesday, September 27, 2022, and the award of bid was made on October 4, 2022, to Midwest Truck Equipment for the purchase of six truck dump bodies essentially meeting the requested specifications. During the ordering process of the approved truck dump bodies staff learned of an upgrade in the sidewall thickness that should have been requested initially and also found an error in the way the truck dump bodies were specified. The truck dump bodies were bid by the vendors with 10 gauge side wall thickness. Staff learned, however, that there is an option for a heavier 7 gauge wall thickness that would be stronger and more resistant to denting or puncture. Also, both vendors bid a truck dump body that had a total length of 15'. Public

Works needs a dump bed that has a frame length of 15' plus a one foot extension on the rear for a total length of 16 feet. Staff requested Midwest Truck to update their bid to include the heavier sidewalls and the extra one foot of length to fit the truck chassis. The new price is \$57,021.00 each. The total delivered price for six truck beds installed will be \$342,126. In anticipation of keeping these truck beds for several years, staff strongly recommends upgrading to the heavier wall thickness. The updated price is still below the bid price of the second low bidder.

Commissioner Murphy motioned to approve the updated award of purchase for stainless steel truck dump bodies for the Highway Division of the Public Works Department to Midwest Truck Equipment, Inc., Wichita, Kansas for a total of six Henderson 16' Mark-E stainless steel dump bodies meeting Butler County's specifications for a total installed price of \$342,126.00. Commissioner Wheeler seconded. Motion carried 5-0.

(01:07:09)

ITEM #3 – OLDER AMERICANS ACT CONTRACT FOR FY 2022-2023 BETWEEN BUTLER COUNTY DEPARTMENT ON AGING (BCDOA) AND CENTRAL PLAINS AREA AGENCY ON AGING (CPAAA)

Crystal Noles, Department on Aging (BCDoA) Director, came before the Board for approval of the FY 2022-2023 Older Americans Act Case Management and Assessment Contract between CPAAA and BCDoA. The Older Americans Act program is an in home service program administered by the CPAAA for Butler, Sedgwick, and Harvey Counties. Since the beginning of the program, BCDoA has provided the assessment and management of any clients in Butler County receiving these in home services. The Kansas Department for Aging and Disabilities Services requires the CPAAA have a contract with BCDoA in order to continue to provide these services. The first of these contracts was signed in November of 2016 to cover FY 2017. The new fiscal year began October 1st. This agreement is to extend the current contract for one year, running October 1, 2022-September 30, 2023. Butler County clients benefit from having this program administered locally rather than relying on these services to be provided from Wichita, however, all information is shared with the CPAAA as they are the responsible party for the Older Americans Act Program. Files are audited quarterly by the Kansas Department of Aging and Disabilities Services to assure compliance with the Field Service Manual approved by KDAD's.

Commissioner Wheeler motioned to approve the FY 2023 Older Americans Act Case Management and Assessment Agreement between the Central Plains Area Agency on Aging and the Butler County Department on Aging. Commissioner Murphy seconded. Motion carried 5-0.

(01:09:25)

ITEM #4 – CONSIDER APPROVING THE FY 2023 AREA PLAN

Crystal Noles, BCDoA Director, came before the Board for approval of the FY 2023 Area Plan. The Kansas Department on Aging requires that each Area Agency on Aging provide an Area Plan for each funding year. The Area Plan for Butler, Harvey, and Sedgwick Counties must be reviewed and approved by the Commissioners in each of the three Counties. The Area Plan contains details for funding for all Title III programs in the tri-county area. The Area Plan for FY 2023 was reviewed by the Central Plains Area Agency on Aging Advisory Council. The changes

to the Area Plan have been reviewed by staff. There were no major changes to funding under Title III programming for Butler County.

Commissioner Woydziak motioned to approve the Area Plan for FY 2023. Commissioner Masterson seconded. Motion carried 5-0.

(01:11:56)

ITEM #5 – 2023-2024 KANSAS DEPARTMENT OF TRANSPORTATION LETTER OF FUND COMMITMENT, SUPPORT, AND AFFIDAVIT FOR THE BUTLER COUNTY DEPARTMENT ON AGING 5311 RURAL TRANSPORTATION PROGRAM.

Crystal Noles, BCDoA Director, came before the Board for the signing of the Letter of Fund Commitment and Support and Affidavit required for the Kansas Department of Transportation (KDOT) 5311 grant renewal application for 2021-2022 funding for the BCDoA. The BCDoA provides General Public Transportation through the 5311 Rural Transportation Grant Program. This program provides 50% of funding for the transportation program the Federal Government, 20% of funding from the State of Kansas, and 30% of funding from local mill levy match. Capital replacements are included annually in the Butler County CIP, however, can only be applied for during the grant application period annually. KDOT has the final approval of what vehicle replacements are awarded annually. Grant renewal applications are due every year now in November. It is a grant requirement that each agency submitting applications for transportation funding must include a letter of commitment of funds from its governing body, letters of support from local government, and an affidavit of authority for grant related documents.

Commissioner Masterson motioned to approve the letter of fund commitment and support and affidavit for the Department on Aging transportation program for 2023-2024 and allow the Chair to sign. Commissioner Woydziak seconded. Motion carried 5-0.

(01:18:06)

ITEM #6 – INTERLOCAL AGREEMENT FOR FEDERAL TRANSIT ADMINISTRATION (FTA) PASS THROUGH FUNDS, UNDER SECTION 5307

Crystal Noles, BCDoA Director, came before the Board for approval of the Interlocal Agreement for Federal Transit Administration (FTA) pass through funds, under Section 5307. The FTA made a determination in 2003 that Andover is part of the Wichita Metropolitan Area and that rides generated in that city must be provided by Wichita Transit Authority (WTA) instead of the rural transportation project funded by the Kansas Department of Transportation (KDOT). WTA is not able to provide service to the City of Andover and therefore has been sub-contracting with Butler County Transit Service since 2004 to provide service to the City of Andover WTA receives federal dollars to sub-contract this service to Butler County using Section 5307 Federal Funds. A nearly identical Interlocal Agreement has been in place since August 2004. Since 2014 the average spending is \$25,000 a year. The federal portion of that is \$12,500 and local match is \$12,500.

Commissioner Wheeler motioned to approve the Interlocal Agreement, between the City of Wichita and Butler County, for the fiscal year 2022 and authorized the Commission Chair to sign. Commission Chair Herzet seconded. Motion carried 5-0.

(01:21:25)

ITEM #7 – SENIOR CARE ACT CONTRACT EXTENSION FOR FY 2023

Crystal Noles, BCDoA Director, came before the Board for approval of the FY 2023 Senior Care Act Case Management and Assessment Contract extension between the Central Plains Area Agency on Aging (CPAAA) and BCDoA. The Senior Care Act program is an in home service program administered by the CPAAA for Butler, Sedgwick, and Harvey Counties. Since the beginning of the program, BCDoA has provided the assessment and management of any clients in Butler County receiving these in home services. The County currently has 33 clients on the Senior Care Act program. Intakes are completed by the BCDoA staff; assessments are scheduled in individual homes to determine the clients' needs for services by evaluating activities of daily living. The services are monitored by BCDoA staff and annual reassessments are conducted for each client. Clients benefit from having this program administered locally rather than relying on these services to be provided from Wichita, however all information is shared with the CPAAA as they are the responsible party for the Senior Care Act Program. Files are audited quarterly by the Kansas Department of Aging and Disabilities Services (KDADS) to assure compliance with the Field Service Manual approved by KDADS.

Commissioner Masterson motioned to approve the FY 2023 Senior Care Act Case Management and Assessment Contract between the Central Plains Area Agency on Aging and the Butler County Department on Aging and allow the Chair to sign. Commissioner Woydziak seconded. Motion carried 5-0.

(01:29:14)

ITEM #8 – TORNADO SHELTER FOR EL DORADO EMS STATION 1

Travis Cornell, Facilities Management Director, came before the Board for approval of Facilities Management to go out for bids for a tornado shelter for the El Dorado EMS Station 1 Building. The El Dorado EMS station was not built with a tornado shelter. The Emergency staff removes vehicles but the administrative staff and public has no safe place to go during tornado threats.

Commission Chair Herzet motioned to allow Facilities Management to seek bids for a tornado shelter at the El Dorado EMS Station 1 Building and bring to bids received back before the County Commission. Commissioner Murphy seconded. Motion carried 5-0.

(01:31:31)

VOUCHERS

Commissioner Woydziak motioned to approve vouchers dated November 1, 2022, in the amount of \$317,018.39. Commissioner Masterson seconded the motion. Motion carried 5-0.

(01:31:53)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS

The Commissioners will be attending an employee appreciation breakfast on November 4th from 6:30 AM to 8:30 AM at the Butler County Community Building located at 206 N Griffith, El Dorado, Kansas, 67042.

Commissioner Murphy and the Board discussed who will be attending the Butler County Extension dinner.

Administrator Johnson informed the Board that the Request for Proposals (RFP) for demolition of the old Honor Camp Facility have been sent out.

Administrator Johnson gave recognition to the area school sports teams that made it to State Finals.

Administrator Johnson will be out of the office November 2nd – 3rd.

Administrator Johnson came before the Board for approval of retention-longevity pay for permanent part-time Butler County employees with an annual average of 20 hours or more per week at half rate of the Retention-Longevity pay schedule.

Commissioner Woydziak motioned to approve the retention-longevity pay for permanent part-time County employees with an annual average of 20 hours or more per week at half rate of the Retention-Longevity pay schedule. Commissioner Wheeler seconded the motion. Motion carried 5-0.

(01:47:56)

ADJOURNMENT

Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:52 a.m. Commissioner Wheeler seconded the motion. Motion carried 5-0.