

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, September 20, 2022**

(00:00:30)

**CALL TO ORDER**

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Mike Wheeler, Commissioner Marc Murphy, Commissioner Jeff Masterson, Commissioner Dan Woydziak, County Administrator Will Johnson and Clerk Recorder Jennifer Currier.

(00:00:35)

**INVOCATION**

Jered Williams, Connect Church, presented the invocation.

(00:03:01)

**APPROVAL OF MINUTES**

*Commissioner Wheeler motioned to approve the minutes from the September 13, 2022, Butler County Commission meeting as amended on pages three, four, five and six. Commissioner Masterson seconded the motion. Motion carried 5-0.*

(00:05:50)

**PUBLIC COMMENTS**

*There were no public comments.*

(00:05:57)

**ITEM #1 – CHANGE IN ZONING FROM A-R (AGRICULTURAL RESIDENTIAL) TO R-1 (LOW DENSITY RESIDENTIAL)**

David Alfaro, Community Development Director, came before the Board for a positive recommendation supporting a request for a change in zoning from A-R to R-1 low density residential on property located on North Kinder Dr as requested by the City of El Dorado. The property contains five+/- acres and is currently zoned A-R (agricultural residential). The requested change will allow the owners to construct a new single family residence. The current zoning in the area is R-1 so the change in zoning will not be considered detrimental to the area. Since the property is located within the City of El Dorado ETJ the County Commission is required to review the request and make a recommendation for approval or denial. In this case staff is recommending approval.

Roger Cutsinger, Savoy Company, and the Board discussed the plans for access to the new property.

*Commissioner Wheeler motioned to make a positive recommendation for approval to the City of El Dorado and direct staff to pass on that recommendation to the City of El Dorado. Commissioner Murphy seconded. Motion carried 5-0.*

(00:09:59)

**ITEM #2 – APPROVAL OF DETENTION DEPUTY RECRUITING AND RETENTION INITIATIVES**

Sherry Hoelker, Human Resources Director, came before the Board for approval of the Butler County Relocation Policy and increase of the shift differential. On August 9, 2022, Administrative Staff held a brainstorming meeting with the Sheriff and Detention staff to discuss recruiting and retention plan of action. One of the ideas discussed would increase the ability to recruit candidates from other areas in Kansas by offering relocation assistance. Additionally, staff proposed to increase the shift differential from \$.50 per hour to \$1.00. Currently, the cost of offering the shift differential is around \$15,000, annually. Budget impact would likely increase annually to \$30,000. Relocation expenses would be limited to no more than \$5,000 per qualifying new hire and would require a relocation agreement. A relocation agreement would allow the County to recoup any relocation expenses paid for a new hire who leaves employment voluntarily in the first 24 months. As part of the relocation agreement, the new hire would be subject to federal and state income taxes on the reimbursed relocation expenses. Human Resources would need to meet with the new hire to estimate the impact to their regular bi-weekly pay check.

Ms. Hoelker and the Board discussed current staffing at the Detention Facility and for what expenses the relocation assistance can be used.

Ms. Hoelker will present the amended Relocation Agreement to the Board as soon as possible.

***Commissioner Woydziak motioned to approve increasing the shift differential to \$1.00 per hour at the Butler County Detention Facility. Commissioner Masterson seconded. Motion carried 5-0.***

(00:17:33)

**ITEM #3 – CASA BUILDING USAGE AGREEMENT**

Will Johnson, County Administrator, came before the Board for approval of a building usage agreement with CASA allowing them use of County owned office space at 2375 W. Central Ave, El Dorado. CASA and the Board discussed the loss of CASA's current leased space and the need to find a new location during the budget hearing. The Board discussed moving CASA to the offices located at the north end of the Election Central building where are currently five office spaces and a conference room that have recently been remodeled. The agreement is a usage agreement and not a rental/lease agreement as no cost is being charged for the usage of the building. The County will bill CASA quarterly for 33% of the cost of the utilities for the building, which includes electric, gas, water/sewer and trash. CASA will be responsible for phones and cable/internet. CASA will be responsible for cleaning and interior upkeep while the County will retain responsibility for the exterior and major systems. The agreement will automatically renew annually unless either party gives six months written notice of their intent to terminate. Community Corrections will retain one office for storage as CASA does not need all five offices.

***Commissioner Masterson motioned to approve the building usage agreement with CASA allowing them use of County owned office space at 2375 W. Central Avenue, El Dorado, Kansas. Commission Chair Herzet seconded. Motion carried 5-0.***

(00:21:53)

**ITEM #4 – REVISED AR 09-08 POLICY ON HEALTH INSURANCE PREMIUMS**

Will Johnson, County Administrator, came before the Board for approval of a revision to Administrative Regulation 09-08 a policy stipulating health insurance premiums associated with the County Wellness program. County Health insurance premiums have risen dramatically over the last decade. The County Commission approved contracting with Vitality for the County’s wellness program in 2008. Staff believes strengthening the policy by encouraging better health behaviors will help maintain or decrease our health care costs. Annually this policy needs to be revised to address trends in the market and to further encourage healthier behaviors. The County has over 95% compliance in the wellness program and almost 98% compliance on all tiers with the exception of tobacco. Staff is recommending cutting the program back down to two tiers so it is less confusing. The program will retain the tier for completing Vitality/Biometric Screenings and VHR by both the employee and spouse (if on a family plan) and producing a negative cotinine test by both the employee and spouse. The other three tiers will be eliminated. Employees will still be penalized 5% per member for non-compliance with the wellness goals.

Sandy Zieman, Payroll/Benefits, explained to the Board how to meet the criteria for the discount for the family policies.

*Commissioner Murphy motioned to approve the revised Administrative Regulation 09-08, a policy stipulating health insurance premiums associated with the County Wellness program. Commissioner Wheeler seconded. Motion carried 5-0.*

(00:29:33)

**VOUCHERS**

*Commissioner Woydziak motioned to approve vouchers dated September 20, 2022, in the amount of \$621,236.36. Commissioner Masterson seconded the motion. Motion carried 5-0.*

Commissioner Woydziak questioned the amount spent at Superior Auto Glass and Accessories and suggested it is time to shop around.

Commissioner Masterson commented on the amount spent on the Butler Times-Gazette.

Commissioner Wheeler inquired about notary charges; Administrator Johnson stated the charges were for a Deputy at the Sheriff’s Office.

(00:37:43)

**ADDS & ABATES**

*Commissioner Masterson motioned to approve Adds in the amount of \$1711.32 and Abates in the amount of \$00.00. Commissioner Woydziak seconded. Motion carried 5-0.*

(00:38:02)

**OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSION**

Commissioner Wheeler inquired what the verbiage for Liquor by the Drink was on the upcoming general ballot; Administrator Johnson read the question to the Board.

Commissioner Wheeler, Commissioner Masterson, Commission Chair Herzet and Administrator Johnson attended the dinner at the Cassoday Senior Center on Monday, September 19<sup>th</sup>; Sheriff Hughey and Undersheriff Cundiff was also in attendance and discussed how the Reverse911 was recently used in Leon.

Commission Chair Herzet and Commissioner Wheeler attended the Farm Bureau dinner and stated it was nice to engage with the others in attendance.

Commissioner Masterson, Commissioner Woydziak and Administrator Johnson attended the Kellogg Expansion meeting. Discussion on whether Kellogg would go over or under Andover Rd occurred.

Administrator Johnson informed the Board about the Safety Luncheon on Tuesday, September 27, 2022 at noon.

Administrator Johnson will be out of the office on September 22-23, 2022.

(00:48:54)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 9:47 a.m.  
Commissioner Masterson seconded the motion. Motion carried 5-0.*