

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, August 31, 2021**

**CALL TO ORDER**

Commission Chair Jeff Masterson called the Butler County Board of Commissioners meeting to order at 9:02 a.m. Present were Commissioner Marc Murphy, Commissioner Dan Woydziak, Commissioner Kelly Herzet, Commissioner Mike Wheeler, County Administrator Will Johnson, and Clerk Recorder Koleen Laney.

(00:00:46)

**INVOCATION**

Ryan Adkison, Director of Finance, presented the invocation.

(00:01:29)

**APPROVAL OF MINUTES**

Commissioner Murphy noted the motions were the same on both items four (4) and five (5), item five should reflect Gryffin not Cero. The date in the header was also wrong.

*Commissioner Wheeler motioned to approve the minutes from the August 24, 202, Butler County Commission meeting as amended. Commissioner Murphy seconded the motion. Motion carried 5-0*

(00:02:43)

**PUBLIC COMMENTS**

There were no public comments.

(00:02:53)

**ITEM #1 –Public Works Department Material Handler - Bid Opening**

Darryl Lutz, Director of Public Works, came before the Board for approval to receive and open sealed bids for the purchase of one (1) new telescopic boom loader/material handler for the Landfill Division of the Department of Public Works. Bids are as follows:

Foley Equipment	1601 e 77 <sup>th</sup> St North Park City, KS 67147	\$195,330.00
Berry Tractor	3200 W May St Wichita, KS 67213	\$221,996.00
KanEquip Inc	930 S West St Wichita, KS 67213	\$171,045.00

*Commission Chair Masterson motioned to approve the bids received and opened for one (1) telescopic boom material handler for the Landfill Division of the Public Works Department and to direct staff to tabulate the bids, to evaluate the equipment offered and to return at a later date with a recommendation for purchase. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:07:01)

## **ITEM #2- Work Session - K-254 Highway**

Darryl Lutz, Director of Public Works, came before the Board to discuss a project proposal to work with the Kansas Department of Transportation (KDOT) and several communities to develop a K-254 corridor management plan. K-254 is currently a four-lane expressway connecting El Dorado and the Kansas Turnpike with the north end of Wichita and the I-135 corridor. K-254 is a major freight corridor and a very important commuter corridor in Butler County and Sedgwick County. In the past few years, all the communities along K-254 along with freight interests and economic development interests worked together to form the K-254 Corridor Association. The K-254 Coalition is actively engaged with KDOT to address safety along the highway. KDOT recently presented a summary of a corridor safety study to the coalition that is in the process of being finalized. In addition, every two (2) years, KDOT goes through a local consult process in each region of the state to identify transportation improvement needs and priorities. Butler County staff has always advocated to KDOT the need to add interchanges on K-254 at major intersections. The local and district offices of KDOT have reached out to Butler County in an effort to identify the County's highest priority location for intersection improvements along K-254. Butler County staff has advised KDOT that our priority intersections along K-254 are Ohio Street Rd, Butler Rd and Adams Rd. in addition to River Valley Rd at Towanda and Main St at Benton. Staff advised KDOT that our first and highest priority at this time is the intersection of Ohio Street Rd because of the high traffic volumes and because of the Counties interest in making the interchange of Ohio Street Rd and SW 20th St safer and more convenient to use. One of the long term recommendations offered in the K-254 safety study as presented to the coalition is the development of a corridor management plan. Butler County strongly advocated to KDOT during the development of the study to do a corridor management study prior to developing any published reports that make specific recommendations for modifying access or traffic movements at intersections along the corridor. Butler County was concerned that any study that specifically addresses safety of K-254 traffic only could adversely impact communities and major traffic generators along the corridor. A corridor management study is more comprehensive and takes into consideration community and business interests, major traffic generators, local access needs and the traffic types that need to access or cross K-254. Butler County Commissioners along with Darryl Lutz discussed different scenarios related to the multiple intersections along the K-254 corridor.

*No action was taken*

(00:38:33)

## **ITEM #3 – Work Session -Butler County Landfill - Management of Blowing Litter**

Darryl Lutz, Director of Public Works, came before the Board to discuss proposed staffing enhancements to manage blowing litter at the landfill. One of the key operating requirements for solid waste landfills operating in Kansas is to control blowing litter and to manage litter that has blown beyond the active working area of the landfill. Managing blowing litter in Kansas can be very challenging and is very labor intensive. Butler County For several years Butler County has used inmate labor from the Kansas Department of Corrections to pick up blowing litter and to provide other services such as mowing and weed eating and assistance with the various recycling programs. The inmate program is no longer available to Butler County, however, the County still is required to be actively managing blowing litter. Staff has proposed to Department Management to add four (4) part-time staff positions and one (1) full time staff position to work

Monday through Friday. Two (2) of the part time positions would work on Monday, Tuesday and Wednesday and two (2) of the part time positions would work on Wednesday, Thursday and Friday. This scenario would provide three (3) people per day on Monday, Tuesday, Thursday and Friday and five (5) people on Wednesday. The primary work assignment will be picking up trash and providing maintenance and assembly on portable trash screens and litter fences. These positions would also be available to help with spotting vehicles for unloading when needed and for general mowing and maintenance of the landfill site. The Butler County Commissioners agreed that staff should proceed and will revisit the issue in the near future.

*No action was taken*

(01:20:15)

**RECESS**

Commission Chair Masterson recessed the meeting at 10:22 a.m. for five minutes. Commission Chair Masterson reconvened the meeting at 10:27 a.m.

(01:20:33)

**ITEM #4 – 2021-Q2 Financial/Management Report**

Ryan Adkison, Finance Director, came before the Board of Commissioners to receive and file the 2021-Q2 Financial/Management Report. The Commission receives quarterly financial/management reports as part of the County's overall transparency and management process. Information presented in this report should be considered by the Commission during the formulation and implementation of the CIP and operating budget and with other important decisions affecting the County's operations.

*Commissioner Woydziak motioned to receive and file the 2021-Q2 financial / Management report. Commissioner Herzet seconded the motion. Motion carried 5-0.*

(01:42:28)

**ITEM #5- Audit Services Request for Proposal (RFP)**

Ryan Adkison, Finance Director, came before the Board for approval to allow staff to issue a Request for Proposal (RFP) for audit services. County staff issued a RFP in 2010 for auditing services. The County awarded the competitively bid contract to AGH covering the 2010-2012 audits. The County Commission has approved periodic extensions with AGH since then which covered up to the 2020 Audit. Issuing a RFP will allow the County to ensure the County is receiving the best value for this important function.

*Commissioner Murphy motioned to approve staff to issue an audit RFP. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(00:00:00)

**ITEM #6- Voting Delegation Kansas Association of Counties (KAC)**

Will Johnson, County Administrator, came before the Board for the consideration of appointment of a voting delegate for the 2021 KAC Conference and two alternates. Each member county is entitled to one vote at the annual conference for the legislative platform and any changes to the bylaws which may be presented to the members. The County is allowed to

select one delegate and two alternates. Traditionally the County Commission selects the Commission Chairman as the voting delegate and then the County Administrator as an alternate plus one additional Commissioner or staff member. The County Commission will have the ability to review and discuss the legislative platform in advance plus any changes to the bylaws.

*Commissioner Wheeler motioned to appoint Commissioner Marc Murphy as the voting delegate for the 2021 KAC Conference and Darryl Lutz as the 1st Alternate and County Administrator Will Johnson as the second alternate. Commission Chair Masterson seconded the motion. Motion carried 5-0.*

(01:49:15)

#### **VOUCHERS**

*Commissioner Wheeler motioned to approve vouchers dated August 31, 2021, in the amount of \$1,036,720.22. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(01:49:40)

#### **ADDS & ABATES**

There were no Adds or Abates.

(01:49:48)

#### **OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

David Alfaro, Director of Planning and Zoning, addressed the Board with some concerns that were brought to his attention by Commissioner Murphy and Commissioner Wheeler by residents of their districts. Commissioner Murphy received a call about a house located at 10934 SW River Valley Rd, Augusta, KS, the property was damaged by fire approximately twenty years ago, and still stands in the condition. Commissioner Wheeler was contacted about a possible laydown yard being constructed by Evergy. Evergy will need a conditional use permit (CUP) to continue construction of the laydown yard. If Evergy does not comply the County will red tag the gate until proper zoning is established.

Commissioner Murphy received a resignation letter from Kay Hall, Treasurer of Clay Township. Commissioner Murphy will seek a replacement.

Administrator Johnson stated he will be traveling to Oklahoma on September 23, 2021, to visit Fair Ground facilities in both El Reno and Chickasha. Commissioner Herzet will accompany Administrator Johnson.

Administrator Johnson stated there has been some pushback and calls concerning protocol on COVID-19 in Butler County Schools. The County has provided schools with the recommendations provided to the Health Department from the Kansas Department of Health & Environment (KDHE), Centers for Disease Control and Prevention (CDC) and the Department of Education. The Health Department provides the recommendation and it is up to the School Districts discretion how they are implemented.

Administrator Johnson noted there will be no Commission Meeting September 7, 2021, and that County facilities will be closed in observation of Labor Day on Monday, September 6<sup>th</sup>, 2021.

Commissioner Woydziak inquired if the letter would go out today (September 1, 2021) to land owners and Cities on the Notice of Interim Trail Use (NITU). Administrator Johnson stated the letter is awaiting markups from legal counsel and approval from the Commission. Commissioner Woydziak stated his displeasure that the letter was not ready. Administrator Johnson stated he would review the letter and send it out immediately.

(02:22:07)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 11:25 a.m.  
Commissioner Wheeler seconded the motion. Motion carried 5-0.*