

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, August 3, 2021

CALL TO ORDER

Commission Vice Chairman Mike Wheeler called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Marc Murphy, Commissioner Dan Woydziak, Commissioner Kelly Herzet, County Administrator Will Johnson, and Clerk Recorder Koleen Laney. Commission Chair Jeff Masterson was not in attendance.

(00:00:20)

INVOCATION

The Invocation was presented by Ryan Adkison, Director of Finance.

(00:01:11)

APPROVAL OF MINUTES

Commissioner Wheeler noted a change that needed to be made on page four (4) of the minutes of July 27, 2021. The statement read “some change needed” and it should have read “some changes are needed”.

Commissioner Woydziak motioned to approve the minutes from the July 27, 2021, Butler County Commission meeting as amended. Commissioner Herzet seconded the motion. Motion carried 4-0.

(00:02:04)

PUBLIC COMMENTS

There were no public comments.

(00:02:18)

ITEM #1 – Work Session - Health Department Updates

Jamie Downs, Butler County Health Department Director, came before the Board to provide an update on School Inspections and contact tracing requirements for the upcoming school year. Director Downs introduced Sara Karst who will be inspecting all forty-seven (47) Butler County Schools in the upcoming months.

No action was taken

(00:24:23)

ITEM #2 – Interlocal Agreement for Federal Transit Administration (FTA) pass through funds, under Section 5307

Crystal Noles, Department on Aging Director, came before the Board to ask the County Commissioners to authorize and sign the interlocal agreement for 2021. The FTA made a determination in 2003 that Andover is part of the Wichita Metropolitan Area, and that rides generated in that city must be provided by Wichita Transit Authority (WTA) instead of the rural transportation project funded by Kansas Department of Transportation (KDOT). WTA is not able to provide service to the City of Andover and therefore has been sub-contracting with Butler County Transit Service to provide service to the City of Andover.

Commissioner Woydziak motioned to approve the Interlocal Agreement between the City of Wichita and Butler County for the fiscal year 2021 and authorization to Commission Chair to sign. Commissioner Herzet seconded the motion. Motion carried 4-0.

(00:25:52)

ITEM #3 – Approval of the state fiscal year 2021 yearend financial budget adjustments for Kansas Department of Corrections (KDOC) financial reporting

Monty Herbert, Deputy Director of Community Corrections, came before the Board for approval of line item adjustments to move funds between lines in juvenile budgets for KDOC end of year budget reporting in the amount of \$35,057.61. Also presented was a \$12,994.30 adjustment within the adult block grant. The state's financial rules and guidelines allow for budget line item adjustments but they must be approved by the Joint Corrections Advisory Board (JCAB) Chair and the board of county commissioners. Each year adjustments are submitted to best use allowable funds for grant expenditures. There is no impact on the budget for the grants or the County general fund.

Commissioner Murphy motioned to approve line item adjustment in the amount of \$35,057.61 for fiscal year ending report 2021 and \$12,994.30 within the adult block grant and authorized the chair to sign. Commissioner Woydziak seconded the motion. Motion carried 4-0.

(00:28:04)

ITEM #4 – Health/Extension Building Parking Lot Improvements

Dan Ingalls, Director of Facilities Management, came before the Board for approval to solicit bids for parking lot improvements at the Health/Extension Building. Public Works has patched and crack sealed the parking lot several times, and staff now believes it is time to hire a contractor.

Commissioner Woydziak motioned to allow Staff to solicit bids for the parking lot improvements at the Health/Extension Building. Commissioner Herzet seconded the motion. Motion carried 4-0.

(00:29:37)

ITEM #5- Judicial Street Clock Upgrade

Dan Ingalls, Director of Facilities Management, came before the Board for approval to place an order for the installation of an upgraded Street Clock at the Judicial Building from The Verdin Company, 444 Reading Road, Cincinnati, OH, 45202. The cost of the repairs will be \$8,375.00.

Commissioner Herzet motioned to authorize staff to proceed with the purchase of upgrading the Street Clock from The Verdin Company at a price of \$8,375.00. Commissioner Woydziak seconded the motion. Motion carried 4-0.

(00:35:08)

ITEM #6- Approval of the annual renewal of the CivicPlus hosting and support agreement

Lew Harter, Director of Computer Services, came before the Board for approval for the annual renewal of the CivicPlus hosting and support agreement and authorization of staff to sign all purchase documents as needed. CivicPlus hosts and supports Butler County's website www.bucoks.com for interaction and communication with the citizens of Butler County.

Commissioner Woydziak motioned to approve the annual renewal of the CivicPlus hosting and support agreement and authorize staff to sign all purchase documents as needed. Commissioner Herzet seconded the motion. Motion carried 4-0.

(00:36:34)

ITEM #7- Sound System Community Building

Will Johnson, Butler County Administrator, came before the Board for approval of a proposal from Heilman Consulting LLC, 5233 SW 25th St., Topeka, Kansas 66614, in the amount of \$27,829.00 for replacement of the existing sound system in the Community Building and the addition of acoustical tiles and audio video capabilities.

Commissioner Murphy motioned to approve the proposal from Heilman Consulting LLC, in the amount of \$27,829 for replacement of the existing sound system in the Community Building and the addition of acoustical tiles and audio video capabilities for the room. Commissioner Wheeler seconded the motion. Motion carried 4-0.

(00:41:35)

ITEM #8-2022 Budget Workshop

Ryan Adkison, Director of Finance, came before the Board to Review the 2022 proposed budget. Commissioner Herzet requested an increase to the amount budgeted for Butler County Court Appointed Special Advocates (CASA) from \$6,500.00 to \$10,000.00. It was the consensus of the Board to approve the increase.

(00:44:35)

VOUCHERS

Commissioner Wheeler motioned to approve vouchers dated August, 03, 2021, in the amount of \$405,827.05. Commissioner Murphy seconded the motion. Motion carried 4-0.

(00:44:58)

ADDS & ABATES.

There were no adds or abates.

(00:45:04)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS

Administrator Johnson discussed the Rails to Trails issue that was brought up in last week's meeting. Administrator Johnson reached out to Butler County Counselor Terry Huelskamp. Counselor Huelskamp will be at next week's meeting to discuss the issue in depth.

(00:54:15)

ADJOURNMENT

Commissioner Woydziak motioned to adjourn the meeting of the Board at 9:55 a.m. Commissioner Herzet seconded the motion. Motion carried 4-0.