

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, July 21, 2020

CALL TO ORDER

Commission Chairman Marc Murphy called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Ed Myers, Commissioner Mike Wheeler, Commissioner Dan Woydziak, Assistant County Administrator Ryan Adkison, and Clerk Recorder Chelsea Noel.

INVOCATION

Pastor Wanetta Baldwin, Community of Christ Church, El Dorado, presented the invocation.

APPROVAL OF MINUTES

Commissioner Woydziak motioned to approve the minutes from July 13th, 2020, Butler County Commission meeting as written. Commissioner Masterson seconded the motion. Motion carried 5-0.

Commissioner Myers provided the following spelling amendment to the minutes of July 14th: Change the word “eminent” to “imminent”.

Commissioner Myers motioned to approve the minutes of the July 14th & 15th, 2020, Butler County Commission meetings with the above spelling amendment. Commissioner Wheeler seconded the motion. Motion carried 5-0.

(00:03:32)

PUBLIC COMMENTS

There were no public comments.

(00:03:38)

ITEM #1 – WORK SESSION – COVID-19 UPDATE

Keri Korthals, Emergency Management Director, came before the Board to give an update on COVID-19 in Butler County. Ms. Korthals discussed planning considerations the EOC has been working on, including using criteria involving staffing levels, ability to do contact tracing, equipment readiness and available bed space in hospitals. Ms. Korthals stated as of right now the Health Department can manage five to six people of contact tracing, but no more. Ms. Korthals stated last week Butler County reached a breaking point, with hospitals full to a point of straining the system. Ms. Korthals presented data to the board from the EOC situation reports specific to hospital capacity and current bed count status. Ms. Korthals stated Kansas Medical Center (KMC) and Wesley are currently on diversion, not taking new patients. Commissioner Myers inquired about ICU COVID-19 unit patients awaiting test results. Ms. Korthals stated four of the seven patients tested negative and were removed from the unit.

County Administrator Will Johnson joined the meeting at 9:38 a.m.

Frank Williams, EMS Director, stated his department is experiencing some spikes in call volume, but not exclusive to COVID-19 patients. Mr. Williams noted that so far hospitals in Butler and Sedgwick County have been able to handle the patients ambulances bring them. Mr. Williams stated EMS has begun to reach out to other hospitals in Wichita, such as Rock

Regional, because there is an increase in hospital patients right now. Commissioner Myers inquired about capacity limits in the hospital to accommodate an excess demand and noted that there has never been a big capacity of ICU availability. Mr. Williams noted that COVID-19 patients require a longer length of stay in an ICU, whereas pre-COVID-19 a patient would normally only spend one to two days in the ICU. Commissioner Myers shared an article from JB Neiman, a managing partner who owns and operates thirteen freestanding clinics in Texas.

Jamie Downs, Health Department Director, came before the Board to give an update on COVID-19 in Butler County. Mrs. Downs stated on Friday, July 17th, she met with the EOC and KMC informed the EOC that they are on diversion, SBA is now in red status, and other Wichita hospitals are on diversion as well. Mrs. Downs informed the Board that they need to be prepared to take action in Butler County if the trend continues and cases continue to increase. Mrs. Downs stated the Board has the capability to limit mass gatherings and limit the number of people in businesses. Commissioner Woydziak inquired about school re-openings and stated he is inclined to let each school district board make their own decisions because they are all unique and have different situations. Mrs. Downs stated Butler County has had 136 total positive cases, 98 of which have recovered, and twelve of those positive cases were added on Sunday. Ten patients have been hospitalized since the beginning of the pandemic, and one is currently still in the hospital. Mrs. Downs stated the Health Department has resumed drive-thru testing limited to strictly Butler County residents at this time. Commissioner Myers stated Butler County is one out of 90 counties in Kansas who rescinded Governor Kelly's masking mandate.

(01:01:23)

ITEM #2 – QUARTERLY INVESTMENT OF IDLE FUNDS REPORT

Donna Farthing, County Treasurer, came before the Board to present the scheduled Quarterly Investment of Idle Funds report. No action was taken.

(01:04:30)

**ITEM #3 – REQUEST APPROVAL FOR FISCAL YEAR 20 4TH QUARTER
ADJUSTMENTS FOR COMMUNITY CORRECTIONS JUVENILE SERVICES
BUDGET**

Monty Herbert, Community Corrections Deputy Director, came before the Board for approval of FY20 4th quarter adjustments for Community Corrections Juvenile Services. Approval will allow for quarterly cash reconciliation and certification.

Commissioner Masterson motioned to approve the FY20 4th quarter adjustments for Community Corrections Juvenile Services Budget and authorized the Chair to sign. Commissioner Woydziak seconded the motion. Motion carried 5-0.

(01:05:20)

**ITEM #4 – REQUEST APPROVAL FOR FISCAL YEAR 20 4TH QUARTER
ADJUSTMENTS FOR COMMUNITY CORRECTIONS ADULT BUDGET**

Monty Herbert, Community Corrections Deputy Director, came before the Board for approval of FY20 4th quarter adjustments for Community Corrections Adult Budget. Approval will allow for quarterly cash reconciliation and certification.

Commissioner Myers motioned to approve the FY20 4th quarter adjustments for Community Corrections Adult Budget and authorized the Chair to sign. Commissioner Wheeler seconded the motion. Motion carried 5-0.

(01:06:28)

ITEM #5 – EMS AMBULANCE LOAD SYSTEM MAINTENANCE CONTRACT

Frank Williams, EMS Director, came before the Board for approval of the EMS ambulance load system maintenance contract with Pro-Care Service-Stryker in the amount of \$8,114.10. Mr. Williams stated this is an annual cost that is built into the budget under contractual services.

Commissioner Woydziak motioned to approve the contract with Pro-Care Service-Stryker for EMS Ambulance load system maintenance contract in the amount of \$8,114.10.

Commissioner Myers seconded the motion. Motion carried 5-0.

(01:07:56)

ITEM #6 – AWARD BID FOR MAINTENANCE AGREEMENT FOR FACILITY GENERATORS

Dan Ingalls, Facilities Management Director, came before the Board to award the bid for maintenance agreements for six Butler County facility generators to Cummins Sales & Service. Mr. Ingalls stated Butler County has a good working relationship with Cummins and they have more staff readily available, if needed. Mr. Ingalls stated Cummins was not the low bid, but he felt they were the best option. The Board was inclined to go with the low bid, which is C&C, Wichita, Kansas in the amount of \$4,395/year for three years.

Commissioner Woydziak motioned to approve the award of bid to C&C, Wichita, KS, for planned maintenance agreements for six facility generators at Butler County facilities in the amount of \$4,395/year for three years. Commissioner Masterson seconded the motion. Motion carried 5-0.

(01:14:31)

ITEM #7 – RECONSTRUCT THE FRONT COUNTER OF THE 13TH JUDICIAL DISTRICT COURT CLERKS OFFICE

Dan Ingalls, Facilities Management Director, came before the Board for approval to seek bid proposals for the reconstruction of the front counter at the District Court Clerk's Office. While the front counter for the Court Clerks has been functioning for the past few years it has not been convenient for staff or customers. Mr. Ingalls stated it has very little counter space and security has been an issue. The current glass barrier needs to be higher and this will facilitate both security concerns and COVID-19 concerns.

Commissioner Masterson motioned to allow staff to seek bid proposals for the reconstruction of the front counter at the 13th District Court Clerk's Office. Commissioner Woydziak seconded the motion. Motion carried 5-0.

(01:23:08)

ITEM #8 – RIGHT OF WAY ACQUISITION PROCESS APPROVAL

Darryl Lutz, Public Works Director, came before the Board for approval to proceed with right-of-way acquisition for an upcoming bridge replacement project. Butler County is at the stage to proceed with acquiring right-of-way for a bridge improvement project for the Little Walnut River Bridge on SW 157th Ter. (Bois D'arc Bridge). Mr. Lutz stated in order to accommodate

the negotiation process; it is advantageous for staff to be able to make offers based upon pre-approved values. Staff requested that maximum land values be established for the subject project and in addition to establishing values for land, staff requested authority to establish compensation for damages to existing improvements such as fences, crops and landscaping. The project is a federal aid project administered through KDOT, thus, staff must follow approved KDOT acquisition procedures.

Commissioner Woydziak motioned to approve land acquisition compensation values as recommended for project right-of-way acquisition, to authorize the Director of Public Works to approve estimates of just compensation based upon approved values and authorized the County Administrator to approve the offers to purchase for right-of-way for Project #8C-4998-01, the Little Walnut River Bridge Project on SW 157th Terrace. Commission Chairman Murphy seconded the motion. Motion carried 5-0.

Commission Chairman Murphy inquired about the progress on the Ohio Street Road bridge project. Mr. Lutz stated it should be finished by the first to middle part of August.

(01:36:45)

RECESS

Commission Chairman Murphy recessed the meeting of the Board at 10:36 a.m. for five minutes.

Commission Chairman Murphy reconvened the meeting of the Board at 10:41 a.m.

(01:36:49)

ITEM #9 – WORK SESSION – SPARKS (STRENGTHENING PEOPLE AND REVITALIZING KANSAS) FUNDING

David Stewart, Gravity Works Architecture, came before the Board for authorization to proceed with topographical and geotechnical surveys of the new emergency operations center and storage facility in Augusta, for Butler County Emergency Management and to be built using federal COVID-19 aide dollars. Mr. Stewart stated a committee will begin meeting next week to select a general contractor for the new building and the substantial completion date is December 31st, 2020. It is projected to cost \$1.9 million dollars.

Commissioner Masterson motioned to proceed with topographical and geotechnical surveys and to establish a committee for selection recommendation for general contractors on construction management risk process. Commissioner Woydziak seconded the motion. Motion carried 5-0.

Will Johnson, County Administrator, came before the Board to discuss SPARKS funding. Administrator Johnson gave the Board an overview on the timeline for distributing SPARKS monies to schools, health care facilities and cities in Butler County.

(02:28:36)

NON-AGENDA ITEM

Darryl Lutz, Public Works Director, came before the Board for approval of an invoice from RoadSafe in the amount of \$18,145.00 for traffic control on SW Santa Fe Lake Road related to a bridge strike that occurred around June 9, 2020, to the bridge over the Kansas Turnpike. The Public Works Department will pay the invoice and then seek reimbursement from the insurance company of the vehicle that struck the bridge.

Commissioner Wheeler motioned to approve an invoice from RoadSafe in the amount of \$18,145.00 for traffic control on SW Santa Fe Lake Road. Commissioner Masterson seconded the motion. Motion carried 5-0.

(02:29:52)

VOUCHERS

Commissioner Wheeler motioned to approve vouchers for July 21, 2020, in the amount of \$822,130.77. Commissioner Woydziak seconded the motion. Motion carried 5-0.

(02:32:53)

ADDS & ABATES

Commissioner Woydziak motioned to approve Adds & Abates #2775 dated July 21, 2020; Adds in the amount of \$61.04 & Abates in the amount of \$35,186.12. Commissioner Masterson seconded the motion. Motion carried 5-0.

(02:33:10)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS

Administrator Johnson inquired about the Commissioners thoughts or recommended changes to the 2021 budget.

Commissioner Woydziak informed the Board of Sedgwick County's health order that was implemented today. Restaurants will be closing at 10 p.m., no gatherings of more than fifteen people and bars will be closed. Commissioner Woydziak stated he is very proud of Jamie Downs for working so closely with the Board throughout the COVID-19 pandemic.

The Board discussed the re-opening of schools and the stance the Board of Commissioners plans to take. Commissioner Masterson stated he is in favor of leaving the choice to re-open schools up to each school district's Board.

Administrator Johnson stated he is going to lunch with County Clerk Tatum Stafford and County Treasurer Donna Farthing to discuss transitioning Driver's License.

Administrator Johnson stated the Butler County 4H Live Stock Sale is Wednesday. Commissioner Myers stated he plans to attend.

(02:59:10)

ADJOURNMENT

Commissioner Woydziak motioned to adjourn the meeting of the Board at 12:04 p.m. Commissioner Masterson seconded the motion. Motion carried 5-0.