

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Monday, July 17, 2023**

(00:00:10)

**CALL TO ORDER**

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Marc Murphy, Commissioner Darren Jackson, Commissioner Dan Woydziak, Administrator Will Johnson, County Counselor Terry Huelskamp and Clerk Recorder Jennifer Currier.

(00:00:26)

**INVOCATION**

Commissioner Masterson presented the invocation.

(00:01:06)

**PUBLIC COMMENTS**

There were no public comments.

(00:01:10)

**ITEM #1 – 2024 BUDGET WORKSHOP**

Department Heads came before the Board to review the 2024 proposed budget. Each year the Commission holds several workshops to review both internal and external budget requests before holding a public hearing and adopting the budget. The adopted budget funds both the County’s operations for the forthcoming year and the CIP in subsequent years. The schedule of workshops is as follows:

	Monday, July 17, 2023	Tuesday, July 18, 2023	Wednesday, July 19, 2023	Thursday, July 20, 2023
9:00 AM	Budget Overview	Butler County Commission Meeting	Emergency Communications	No meeting
9:15 AM			Clerk/Elections	No meeting
9:30 AM	Register of Deeds	Dept. on Aging	GIS/Mapping	No meeting
9:45 AM	Sheriff/Jail	Emergency Mgmt.	Community Development	No meeting
10:00 AM		District Court	Appraiser	No meeting
10:15 AM	Extension Office	Community Corrections	Leadership Butler	No meeting
10:30 AM	Noxious Weeds	Health	BBBS	No meeting
10:45 AM	Facilities Management	Information Technology	CDDO	No meeting
11:00 AM	Public Works/Landfill	Treasurer/Motor Vehicle	Soil Conservation	No meeting
11:15 AM		EMS/Rescue Squad	Butler County Fair Association	No meeting
11:30 AM			CASA	No meeting
11:45 AM		County Attorney	Administration	South Central Mental Health
12:00 PM	1) Budget Review	Fire districts	Historical Societies	No meeting
12:15 PM	2) Notify Co. Clerk with intent to exceed RNR			No meeting
12:30 PM		SCARF		
12:45 PM	3) Set RNR/Pub. Hearing Date/Max Mill			
1:00 PM				

Tuesday, July 25, 2023	: Workshop - Budget Review as needed
Tuesday, August 1, 2023	: Workshop - Budget Review as needed
Tuesday, August 8, 2023	: Workshop - Budget Review as needed
Tuesday, August 15, 2023	: Workshop - Budget Review as needed
Tuesday, August 22, 2023	: 1) Hold tax rate hearing
	: 2) Hold budget hearing (must be between 08-20 & 09-20)
	: 3) adopt resolution to exceed RNR,
	: 4) adopt budget

**Budget Timeline**

- **June 15<sup>th</sup>**: Assessed property valuations from county clerks – will include RNR
- **July 20<sup>th</sup>**: Last day to notify county clerk of intent to levy above RNR (provide proposed tax rate and hearing information)
- **August 20<sup>th</sup> – September 20<sup>th</sup>**: Hold RNR hearing *prior to or in conjunction with* budget hearing
  - Each hearing must be published and in each case must be done at least 10 days prior to the hearing date.
- **August 25<sup>th</sup>**: Subdivisions not exceeding RNR will submit budget to county clerk
- **August 20<sup>th</sup>- October 1<sup>st</sup>**: Governing body formally adopts budget
- **August 30<sup>th</sup> – October 1<sup>st</sup>**: Governing body certifies budget to county clerk
- **By December 31<sup>st</sup>**: County Clerk provides budget to Municipal Services

(01:50:45)

**RECESS**

Commission Chair Herzet recessed the meeting at 10:51a.m. for 6 minutes.

(01:50:50)

**RECONVENE**

Commission Chair Herzet reconvened the Board meeting at 10:55 a.m.

*No action was taken.*

(02:18:48)

**ITEM #2 - NOTICE TO COUNTY CLERK TO EXCEED RNR FOR 2024 BUDGETS**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board for approval of the intent to exceed the Revenue Neutral Rate for the Butler County 2024 budget and for the Butler County fire districts 1-9 2024 budgets. Governing bodies are required to notify the County Clerk of proposed intent to exceed the revenue neutral rate and to provide the date, time and location of the public hearing on or before July 20.

*Commissioner Jackson motioned to approve the intent to exceed the Revenue Neutral Rate for the Butler County 2024 Budget and to the intent to exceed the Revenue Neutral Rate for the 2024 Butler County fire districts 1-9 budgets and to set a hearing date of August 22, 2023 at 9:00a.m. to be held at the Butler County Historic Courthouse at 205, W. Central, El Dorado, Kansas. Commissioner Woydziak seconded. Motion carried 5-0.*

(02:18:48)

**OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

Commissioner Masterson will not be present for the July 25, 2023 meeting.

Administrator Johnson will be helping with the clean-up for the Butler County Fair on July 25, 2023.

Administrator Johnson discussed the County's health insurance trends of the past few years.

(02:20:18)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 11:24 a.m. Commissioner Masterson seconded the motion. Motion carried 5-0.*