

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, June 1, 2021

CALL TO ORDER

Commission Chair Jeff Masterson called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Marc Murphy, Commissioner Dan Woydziak, Commissioner Kelly Herzet, Commissioner Mike Wheeler, County Administrator Will Johnson, and Clerk Recorder Koleen Laney.

(00:01:03)

INVOCATION

Pastor Matt Click, First Baptist Church, El Dorado, gave the invocation.

(00:02:49)

APPROVAL OF MINUTES

Commissioner Wheeler motioned to approve the minutes from the May 25, 2021, Butler County Commission meeting as written. Commissioner Murphy seconded the motion. Motion carried 5-0.

(00:03:20)

PUBLIC COMMENTS

There were no public comments.

(00:03:28)

ITEM #1 – ESRI Software upgrade from Workgroup to Enterprise

Pam Dunham, Director of Geographic Information Services GIS/Mapping, came before the Board for approval for the expenditure of \$24,818.56 for the ESRI Enterprise software upgrade, installation, and software licensing. The upgrade would allow Butler County GIS to take advantage of more of the features of the current software and move from a silo approach to a full county-wide enterprise installation.

Commissioner Herzet motioned to approve to allow the GIS Director to upgrade to the ESRI Enterprise level software in the amount not to exceed \$25,000.00 to include software licensing and installation. Commissioner Woydziak seconded the motion. Motion carried 5-0.

(00:09:05)

ITEM #2- Historic Courthouse Tree Removal

Dan Ingalls, Director of Facilities Management, came before the Board for approval to seek bids for the removal of selected trees from the Historic Courthouse lawns and prune/trim the remaining trees.

Commissioner Wheeler motioned to approve to allow the Director of Facilities Management to seek bids for the removal of approved trees and trimming of remaining trees. Commissioner Woydziak seconded the motion. Motion carried 5-0.

(00:14:28)

ITEM #3 – Western Office Parking Lot Improvements-Bid Award

Darryl Lutz, Director of Public Works, came before the Board for approval to award the bid for the project to expand and improve the parking lot for the Butler County Western Office located at the Augusta Municipal Airport. The lowest bid was offered by Cornejo & Sons, LLC, Wichita, KS, in the amount of \$139,953.10. Staff is recommending the work be awarded to Cornejo & Sons, LLC.

Commissioner Woydziak motioned to approve the award of bid for parking lot improvements, Western Butler County Motor Vehicle Office to Cornejo & Sons, LLC, Wichita, KS in the lowest and best bid amount of \$139,953.10 and to authorize the Chair to sign the Notice of Award. Commissioner Herzet seconded the motion. Motion carried 5-0.

(00:20:25)

ITEM #4 – Open bids for the Western Office Storm Shelter

Dan Ingalls, Director of Facilities Management, came before the Board for approval to receive and open bids for the installation of a storm shelter to be located at the Western Office. One (1) bid was received and presented from Protection Shelters, Wichita, KS. The Commissioners discussed and evaluated the bid and decided to proceed and accept the bid.

Protection Shelters	P.O. Box 9091 Wichita, KS 67277
10x10 w/o exterior finish and accessories: \$23,010.00.	10x12 w/o exterior finish and accessories: \$24,546.00
10x10 with exterior finish and accessories \$26,110.00	10x12 with exterior finish and accessories \$27,946.00

Commissioner Woydziak motioned to accept the bid from Protection Shelters for a 10x12 storm shelter with stucco finish and other accessories as presented in the bid. Commissioner Herzet seconded the motion. Motion carried 5-0.

(00:28:50)

ITEM #5 – Road Vacation Petition for a portion of SW 79th Ter & SW Adams Rd - Augusta TWP

Darryl Lutz, Director of Public Works, came before the Board for approval to accept a petition to vacate public road right-of-way and setting a road viewing date for a portion of the abandoned SW 79th Terr. and SW Adams Rd located approximately 1/2 mile east of SW Santa Fe Lake Rd in Augusta Township. The County Commission will need to appoint three (3) disinterested persons to act as road viewers and to set a road viewing date and time with the road viewing to occur. The road viewing is to occur no sooner than twenty (20) days from first publication and no more than twenty (20) days from the date of second publication. The road viewers will meet at the location to receive public comment, to determine if said road is of public utility and to consider any other information pertinent to vacating a public road. The viewers will then prepare a report of viewers with a recommendation for action to present to the County Commission for consideration and acceptance. It is proposed that a road viewing be set for Tuesday, June 29, 2021, at 8:00 a.m.

Commissioner Wheeler motioned to approve to accept the petition requesting the vacation of a segment of SW 79th Terr. and a segment of SW Adams Rd on the north side of the current alignment of SW 79th St located 1/2 mile east of SW Santa Fe Lake Rd in Augusta, KS, to appoint Commissioner Murphy, Commissioner Woydziak, and Commissioner Masterson, as road viewers and to set a road viewing date for Tuesday, June 29, 2021 at 8:00 a.m. at the location. Commissioner Woydziak seconded the motion. Motion carried 5-0.

(00:35:17)

ITEM #6 – Hickory Creek Bridge on SE Teter Rd - Contract

Darryl Lutz, Director of Public Works, came before the Board for approval of the contract for the construction of a project to replace the Hickory Creek Bridge on SE Teter Rd located 1.5 miles west and four (4) miles south of Leon, KS. The project to replace the SE Teter Rd Bridge over Hickory Creek was awarded on the basis of lowest and best bid to B & B Bridge Company, LLC, St., Paul, KS, for a project bid amount of \$814,434.00. Four (4) sets of contract documents were sent by Public Works staff to the contractor for execution and attachment of required bonds. The documents were returned to the County and were presented to the County Commission.

Commissioner Herzet motioned to approve the contract with B & B Bridge Company, LLC, St. Paul, KS, in the low bid amount of \$814,434.00 for Project No. BR 7E9-28-6(20), the proposed bridge replacement project for the Hickory Creek Bridge on SE Teter Rd located southwest of Leon, KS, and to authorize the Chair to sign the contract. Commissioner Murphy seconded the motion. Motion carried 5-0.

Mr. Lutz invited the Commissioners to a formal reveal of the newly rebuilt CAT 632 Scraper located at the Landfill. Foley Equipment recently finished the work and is hosting a lunch along with the reveal on Tuesday, June 8th at 11:30 a.m.

Commissioner Wheeler asked Mr. Lutz to elaborate on the grant that was awarded to Butler County for the improvement of a 1.9 mile stretch on Haverhill Rd, starting at Towanda Ave, and extending north. The grant was part of the Spring 2021 Cost Share Program awarded by the Kansas Department of Transportation (KDOT). Butler County was awarded \$2,000,000.00.

(00:44:26)

ITEM #7 – Pay Plan Modifications

Will Johnson, County Administrator, came before the Board for approval of recommendation from the Steering Committee for the changes in grade and/or job description for the Client Services Supervisor, Information Security Analyst and Computer Network Engineer (IT contract). Each new job description or change was compared to established jobs within the organization and the ranking was evaluated and the skill sets established. The purpose of the evaluation is to create a comparable analysis to comparable positions based on seven key factors. All three positions are modifications of an existing job description and can be accommodated within the existing budget of the IT Department.

Commissioner Herzet motioned to approve the recommendation from the Steering Committee for the changes in grade and job description for Client Services Supervisor, Information

Security Analyst and Computer Network Engineer (IT), as presented by the Steering Committee. Commissioner Murphy seconded the motion. Motion carried 5-0.

(00:54:38)

VOUCHERS

Commission Chair Masterson motioned to approve vouchers dated June 1, 2021, in the amount of \$141,492.25. Commissioner Wheeler seconded the motion. Motion carried 5-0.

(00:54:59)

ADDS & ABATES

There were no adds or abates.

(00:55:06)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS

Commission Chair Jeff Masterson came before the Board for approval of a Cereal Malt Beverage license submitted by the Butler County Saddle Club, 456 SE Hwy 400, Leon, KS.

Commission Wheeler motioned to approve and award the Butler County Saddle Club, 456 SE Hwy 400, Leon, KS, a Cereal Malt Beverage license. Commissioner Murphy seconded the motion. Motion carried 5-0.

Administrator Johnson reminded Commissioners about the K254 Corridor Development Association meeting that will be held Friday, June 4th, in Bel Aire if anyone would like to attend.

Financial Officer, Ryan Adkison presented a schedule for the proposed budget. Discussions followed on the rate cap, levies, the wishes of the Kansas Department of Administration and steps to move forward with new procedures.

(01:27:43)

ADJOURNMENT

Commissioner Wheeler motioned to adjourn the meeting of the Board at 10:28 a.m. Commissioner Herzet seconded the motion. Motion carried 5-0.