

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, May 17, 2022**

(00:00:00)

**CALL TO ORDER**

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Mike Wheeler, Commissioner Marc Murphy, Commissioner Dan Woydziak, County Administrator Will Johnson, and Clerk Recorder Jennifer Currier. Commissioner Jeff Masterson arrived after the meeting began.

(00:00:04)

**INVOCATION**

Pastor Ryan Lynch, Andover Methodist Church, presented the invocation.

(00:01:14)

**APPROVAL OF MINUTES**

*Commissioner Woydziak motioned to approve the minutes as presented from the May 10, 2022, Butler County Commission meeting. Commissioner Murphy seconded the motion. Motion carried 4-0.*

(00:01:45)

**PUBLIC COMMENTS**

Keri Korthals, Emergency Management Director, came before the Board to present updates of the progress that has taken place in Andover and Rosalia since the tornadoes on April 29, 2022. Ms. Korthals discussed the long term recovery process and the County lack of qualification for Federal Aid Assistance. In seven days the volunteer command post had over 2,000 volunteers check-in to help with the cleanup and clocked 9,000 hrs.

Commissioner Jeff Masterson arrived at 9:10 a.m.

(00:20:35)

**ITEM #1 – EMERGENCY MEDICAL SERVICES WEEK – PROCLAMATION**

Frank Williams, Emergency Medical Services (EMS) Director, came before the Board for approval of the Proclamation to designate May 15 - 21, 2022 as Emergency Medical Services Week. The American College of Emergency Physicians (ACEP) was instrumental in establishing EMS Week when President Gerald Ford declared November 3 – 10, 1974 as the first “National Emergency Medical Services Week.” This annual observance of the important role EMS provides the public continued for four more years and was then reinstated by ACEP in 1982. To ensure that EMS was recognized as a separate, but equally important, public safety service the date was changed to the third week in May. Each year, this week is focused on educating the public on EMS, injury and illness prevention, and recognition of all Butler County pre-hospital professionals. In addition to all the EMS team members listed in the proclamation, EMS would not be able to accomplish answering the call for EMS help without the support of the Citizen Taxpayers and the Butler County Commissioners.

Commission Chair Herzet read and signed the Proclamation.

*No action was taken.*

Commissioner Wheeler inquired about the second half of the Eagle Scout project that was being conducted by Gabriel Hamel on the Historic Courthouse Statue of Liberty replica. Mr. Williams stated that plaque has arrived and Mr. Hamel will be contacting the Board to set up a time and date for a ceremony once the plaque is hung.

(00:27:22)

**ITEM #2 – MICROSOFT SQL SERVER SOFTWARE UPGRADES**

Lew Harter, Information Technology (IT) Director, came before the Board for approval to purchase the upgraded versions of Microsoft SQL server for the IT Department. The County has 14 Microsoft SQL servers, of which seven have gone beyond the Microsoft end of support date. The Microsoft SQL Servers, 2016 and earlier, are no longer able to get security and stability patches, and are no longer supported by vendors. This project will replace all outdated SQL servers. The final licensing cost per server will vary based upon the application and resources required. IT has estimated the cost to upgrade all seven servers to be \$50,190; this is an amount budgeted in the CIP.

*Commission Chair Herzet motioned to approve the purchase of Microsoft SQL Server licensing not to exceed \$52,000 total to upgrade seven servers and authorize the staff to sign all purchase documents as needed. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:29:40)

**ITEM #3- APPROVE PAYMENT OF THE SOFTWARE AND DATA SERVER MIGRATIONS FOR THE TYLER TECHNOLOGY PUBLIC SAFETY APPLICATIONS**

Lew Harter, Information Technology (IT) Director, came before the Board for approval of payment for invoices totaling \$21,624 to Tyler Technology Public Safety software applications. Tyler Technology applications are used in the Emergency Communication Department, Detention Center, and Sheriff's office. The software was purchased and installed by the County in 2014 on a group of 13 virtual servers. Tyler is no longer supporting the current operating system as of next year. This is part of the normal lifecycle of the application, which requires a current Windows Operating System to remain secure. Tyler will assist in the migration to new virtual servers that IT will create for them. The total cost of the migration is \$21,624, and is recommended to be divided equally between Emergency Communications, Detention Center, and Sheriff's department funds.

*Commissioner Murphy motioned to approve the payment of \$21,624 for the migration of software and data for the Tyler Technology Public Safety applications, and authorize the staff to sign all purchase documents as needed. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(00:31:40)

**ITEM #4 – PURCHASE OF TYLER MOBILE SOFTWARE, MOBILE DATA TERMINALS AND VEHICLE MOUNTS FOR THE SHERIFF'S DEPARTMENT**

Lew Harter, Information Technology (IT) Director, and Chadd Pelnar, IT Specialist for Law Enforcement, came before the Board for approval of the purchase for Tyler Mobile software, mobile data terminals and vehicle mounts for the Sheriff's Department. The County purchased New World (now Tyler Technologies) in 2014 to serve as its Law Enforcement Record Management System (LERMS) for both the Sheriff's Office and Jail. The current modules Tyler has works well to manage the data; the County does not currently have the modules for field staff. Staff spoke with and visited area agencies using the same Tyler Technologies modules which are being considered for purchase. The addition of the mobile component of the Tyler software and Mobile Data Terminals (MDT's) will improve efficiency considerably and allow deputies to spend more time on the road and less time at the station. There will be less dependence on Dispatch for information or data entry, freeing up dispatchers as well as making the process quicker and more efficient for deputies. The cost of the project will be:

Dell Tablets with Docks	\$ 73,901.00
Vehicle mounting equipment	\$ 45,926.00
Tyler Software and training	\$129,539.00
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Total	\$249,366.00

Annual software maintenance costs will increase by \$15,179  
 Five year replacement costs of tablets is estimated to be \$66,000  
 An additional tablet (if warranted) will be purchased directly from the Sheriff's Office

Monty Hughey, Butler County Sheriff, and Ryan Adkison, Assistant Administrator/Finance Director, were present for questions.

Mr. Pelnar, Sheriff Hughey and the Board discussed where the tablets would be mounted in the vehicles and safety regulations that would be followed while driving.

Commission Chair Herzet inquired about yearly upgrade charges and how much those will cost the County. Mr. Pelnar stated the Dell tablets will be on the same replacement schedule as other devices used in the County. The software updates will have a yearly charge of about \$15,000.

***Commission Chair Herzet motioned to approve the purchase of Tyler mobile software, mobile data terminals, and vehicle mounts not to exceed \$250,000 for the Sheriff's Office and authorize the staff to sign all purchase documents as needed. Commissioner Murphy seconded the motion. Motion carried 4-1. Commissioner Woydziak was opposed.***

Commissioner Wheeler and Sheriff Hughey discussed the truck traffic on Haverhill Rd. Sheriff Hughey will have the Deputies patrol the road more frequently.

Commissioner Masterson inquired if there had been any calls about a quarry blasting; Sheriff Hughey said he had not been notified of any.

(00:49:07)

## **ITEM #5 ANNUAL REPLACEMENT OF OUTDATED WORKSTATIONS AND MOBILE COMPUTERS**

Lew Harter, Information Technology (IT) Director, came before the Board for approval to purchase new Dell workstations, Dell mobile computers and thin clients to replace outdated existing equipment. The County has approximately 400 total workstations and mobile computers. The IT Policy recommends a replacement cycle of five years in order to maintain a reliable, secure, and robust computer base to serve the needs of the County. The IT Department maintains a list of all County computing assets by age to create a recommended replacement schedule. Replacing one fifth of the computers per year comes to 80 computers. Replacement costs are estimated due to current market volatility. The estimated average price per computing device overall is approximately \$812.50; this estimation is based on a predicted mix ratio of workstations, laptops, and thin clients. IT will replace as many outdated computers as possible up to a maximum expenditure of \$65,000 and will work with departments to replace the necessary units during the course of the year. For the workstations and laptops, Dell has been a sole source for the County for years; Dell has provided competitive pricing and stood behind their products. It was recommended that the County continue to use Dell for these items.

*Commissioner Masterson motioned to approve the purchase of new computers to replace out of date ones for a total cost not to exceed \$65,000 and authorize the staff to sign all purchase documents as needed. Commission Chair Herzet seconded the motion. Motion carried 5-0.*

(00:53:54)

## **ITEM #6 – RESOLUTION 22-19 DISASTER RELIEF ABATEMENT POLICY**

Will Johnson, Butler County Administrator, came before the Board for approval of Resolution 22-19 establishing a policy for property tax abatements of Homesteads, outbuildings or improvements impacted by disasters and allow the Chair to sign. The State of Kansas adopted through statute the ability for County Commissioners to abate taxes on homestead structures that have been impacted by disasters which would include fires, tornados, flooding or earthquakes. As a result of the recent tornado the Commission asked staff to look into the issue and develop a policy to implement the program. Staff spoke with Reno County, who developed a policy to abate property taxes of homesteads impacted by disasters, specifically fires which have occurred in their County. Butler County staff utilized Reno County's policy as the framework for a draft policy. Staff presented the policy last week for discussion and brought it back to the Commission for approval. The policy will allow for the prorated abatement of property taxes on homesteads, outbuildings and improvements to include rental properties, but does not include land not associated with the structure. The policy is in compliance with current state law and will give relief to residents in any type of disaster for the period of time they lose use of their property. The policy would only affect the current year in which the disaster occurred with 50% or more damage to the property. Properties are revalued on January 1 every year, at which time the property value would normally be adjusted to account for the loss, so this policy will expedite the process and provide additional relief. The financial impact will be case by case, but will have minimal impact on the overall budget of the County.

*Commissioner Masterson motioned to approve Resolution 22-19 establishing a policy for property tax abatements of homesteads, outbuildings or improvements impacted by disasters*

*and allow the Chair to sign. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(01:01:53)

#### **VOUCHERS**

*Commissioner Wheeler motioned to approve vouchers dated May 17, 2022, in the amount of \$566,216.88. Commissioner Murphy seconded the motion. Motion carried 5-0.*

Commissioner Woydziak inquired about wrap soap. Administrator Johnson stated it is individually wrapped soap for the inmates.

(01:03:44)

#### **ADDS & ABATES**

*Commissioner Woydziak motioned to approve Adds in the amount of \$00.00 and Abates in the amount of \$299.90. Commissioner Masterson seconded the motion. Motion carried 5-0.*

(01:04:02)

#### **OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

The Leon Senior Center is hosting a luncheon at 11:45 a.m.

Commissioner Wheeler spoke with the new warden at the Eldorado Correctional Facility and stated the facility is down 95 detention officers. Administrator Johnson informed the Board the Butler County Detention Center is down 15 detention officers.

Commission Chair Herzet reminded the Board about the luncheon at the Leon Senior Center today at 11:45 a.m.

Commission Chair Herzet discussed the Certificate of Appreciation and pin the Board received from the Butler County Health Department.

Administrator Johnson plans on bringing the finalized pay plan to the Board next week.

Senator Marshall will be touring Andover on May 31, 2022 to see the progress made since the tornado on April 29, 2022.

Administrator Johnson will be out of the office for half a day on Thursday and all day Friday this week.

Administrator Johnson discussed the County Volunteer day in Andover. Entities are working well together and things are moving fast regarding the clean-up.

Mr. Adkison and the Board discussed the upcoming budget planning.

(01:16:02)

#### **ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:16 a.m.  
Commissioner Wheeler seconded the motion. Motion carried 5-0.*