

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, May 15, 2018

CALL TO ORDER

Commission Chairman Dan Woydziak called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Marc Murphy, Commissioner Ed Myers, County Administrator Will Johnson, and Clerk Recorder Chelsea Noel. Commissioner Mike Wheeler was absent.

INVOCATION

Pastor Wanetta Baldwin, Community of Christ Church, El Dorado, presented the invocation.

APPROVAL OF MINUTES

Commissioner Murphy motioned to approve the minutes of the Butler County Commission meeting from Tuesday, May 8, 2018 as written. Commissioner Myers seconded the motion. Motion carried 4-0.

(00:01:46)

PUBLIC COMMENTS

There were no public comments.

(00:01:54)

ITEM #1 – HOME DAYCARE PROVIDER REFERRAL PROGRAM

Jamie Downs, Health Department Director, came before the Board for approval to implement two new child care programs for home daycare providers. Mrs. Downs stated licensed child care has decreased tremendously throughout the State of Kansas and the Butler County Child Care Surveyors would like to offer two different types of programs to current providers: A Referral Program and a Payment Incentive Program. These two offered programs would increase Butler County's facility count and increase revenue as well as provide a way to lower the providers' expenses. The referral program would be used as another type of recruitment for licensed home Day Care. The average annual survey fee for a child care provider for Butler County is between \$79- \$91 depending on the number of children enrolled in the facility. By offering a 10% reduction to the licensed provider that refers a friend who applies to obtain a child care license, the financial cost to Butler County would be roughly \$7.90 to \$9.10. This amount would be a small savings applied to the provider's annual fee. If the friend operates a child care facility for one whole year and renews their license, there would be another 10% reduction to the current provider's annual fee. This financial cost to Butler County would be roughly \$7.90 to \$9.10. For each new application Butler County would receive \$85 to \$87 depending on the type of license requested. With the Payment Incentive Program surveyors would offer a \$5 off incentive if providers pay their fee at the time of annual survey. In 2017, there were 92 first time invoices sent out (this does not include any additional notices). So far in 2018, there have been 34 first time invoices. Surveyors would be able to receive check, cash, or utilize the online KanPay service for the payments. The financial cost to Butler County would be \$5 if the provider paid at the time of annual survey, but would save \$6.00 on time, paper, ink, and postage. Commissioner Myers stated he couldn't support the implementation of the referral program and also discussed possible reasons as to why there could be a decline in licensed child care. However, Commissioner Myers stated he liked the idea of the Incentive Program.

Commissioner Murphy motioned to approve the implementation of the Licensed Home Child Care Provider Referral program and the Provider Payment Incentive Program. Commissioner Masterson seconded the motion. Motion carried 3-1. Commissioner Myers opposed.

(00:12:10)

ITEM #2 – APPROVAL FOR OUT-OF-STATE TRAVEL

Jamie Downs, Health Department Director, came before the Board for approval to allow two staff members to travel to New Orleans, LA, for the 2018 National WIC Association Biennial Nutrition and Breastfeeding Conference. The State WIC office offers to pay for three staff to attend national conferences each year. This allows staff to network with other professionals from around the nation and it allows them the opportunity to obtain the newest data and information about nutrition and breastfeeding.

Commissioner Myers motioned to allow two WIC Staff members to travel out-of-state to attend the National WIC Association Biennial Nutrition and Breastfeeding Conference and allowed the County Administrator to sign. Commissioner Murphy seconded the motion. Motion carried 4-0.

(00:13:31)

ITEM #3 – SHERIFF VEHICLE REPLACEMENT FOR 2018

Tony Wilhite, Butler County Undersheriff, came before the Board for approval to purchase 12 Dodge Charger patrol vehicles in the amount of \$279,600.00 from Davis Moore, Wichita, Kansas.

Commission Chairman Woydziak motioned to approve the purchase of twelve Dodge Charger patrol vehicles in the amount of \$279,600.00 from Davis Moore, Wichita, Kansas. Commissioner Murphy seconded the motion. Motion carried 3-1. Commissioner Myers opposed.

Commissioner Myers stated earlier in the year he requested staff to give him numbers that indicated what maintenance costs are on each patrol vehicle but never received any information. He stated his purpose in asking was to help him to have data at hand to make a more informed decision about this process and to be made aware of the maintenance costs. Mr. Wilhite stated he would share all of the data he has regarding vehicle maintenance with the Board. Commissioner Myers stated he was frustrated he wasn't able to examine the data before the time of the purchase. Commissioners Masterson, Murphy, and Woydziak felt this purchase is consistent with the five year rotation cycle.

(00:34:32)

ITEM #4 – REPLACEMENT OF COMMERCIAL DISH MACHINE AT THE BUTLER COUNTY DETENTION FACILITY

Tony Wilhite, Butler County Undersheriff, came before the Board for approval to purchase a Hobart CLPS66e commercial dish machine from Sunflower Restaurant Supply in the amount of \$34,800.00 for the Butler County Detention Facility. The dish machine is a vital piece of kitchen equipment for maintaining sanitary meal trays, cooking utensils, pots, pans, and it is also a requirement pursuant to ICE Standards. The current dish machine has become obsolete and is not part of a maintenance agreement, which would have provided several additional years of service if had been. Mr. Wilhite stated approximately 3.5 million meal trays have been cleaned with the

current dish machine. According to an energy audit prepared by Hobart, the overall savings with the new dish machine will be approximately \$10,713.00 per year based on 8 hours of usage per day. Further, this purchase would be made utilizing the Commissary Fund and would have no impact on the Sheriff's Detention Budget. This is an item utilized for the benefit of the inmates and paid for by the inmates. Dan Ingalls, Facilities Management Director, stated there would be a maintenance contract with the new machine in the amount of \$1,400 per year which could also be paid for with Commissary Funds.

Commissioner Myers motioned to approve the purchase of a Hobart CLPS66e dish machine from Sunflower Restaurant Supply in the amount of \$34,800.00 including installation to be paid from the Detention Center Commissary Fund. Commissioner Masterson seconded the motion. Motion carried 4-0.

(00:47:00)

ITEM #5 – BUTLER COUNTY SOLID WASTE PLAN 5-YEAR UPDATE – PROFESSIONAL SERVICES APPROVAL

Darryl Lutz, Public Works Director, came before the Board for approval of an engineering proposal for consulting services to provide the mandatory 5-year update to the Butler County Solid Waste Management Plan. State statutes and KDHE regulations require that each County in the State of Kansas have and maintain an up-to-date solid waste management plan. The plan is to be reviewed at least once each year and updated every 5 years. The previous plan updates were prepared by Engineering Solutions & Design with guidance and oversight from the Solid Waste Management Planning Committee in 2002, 2008 and again in 2013. Mr. Lutz stated KDHE notified Butler County that the 5-year update is due the beginning of 2019. The Department of Public Works has reviewed required work to be performed to complete the required 5-year update of the County's solid waste management plan. The prior two plans approved by the County included a recommendation to conduct an assessment of the waste stream entering the landfill to quantify the types and amounts of waste. The information obtained will be beneficial for solid waste planning purposes as it might be related to potential waste diversion/recycling efforts. The waste stream analysis previously proposed was a multi-day sort conducted 6 months apart in the Spring and in the Fall. Staff is interested in having a waste stream analysis conducted and has worked with Engineering Solutions & Design (ES & D) to develop a scaled back approach that would involve conducting a one season sort and analysis. ES & D has proposed a cost to update the 5 year plan including a one season waste stream sort for a total lump sum cost of \$26,305. The cost to update the plan without the sort is proposed to be \$13,375. The Board came to the consensus to approve the Butler County Solid Waste Plan 5-year Update excluding the proposed one season waste stream analysis.

Commission Chairman Woydziak motioned to approve the 5-year update to the Butler County Comprehensive Solid Waste Management Plan for a cost of \$13,375 from ES & D Inc. Commissioner Masterson seconded the motion. Motion carried 4-0.

(01:08:17)

RECESS

Commission Chairman Woydziak recessed the meeting of the Board at 10:08 a.m. for 7 minutes.

Commissioner Chairman Woydziak reconvened the meeting at 10:15 a.m.

(01:08:23)

ITEM #6 – LANDFILL CONSTRUCTION PROJECTS PLANNING WORK SESSION

Darryl Lutz, Public Works Director, came before the Board to receive and discuss near term landfill planning information related to the next phase of construction and to intermediate remaining life calculations. Butler County engaged the services of Burns & McDonnell Engineering Consultants in 2017 to conduct intermediate remaining life calculations for the C&D landfill and for the current phase of the MSW landfill and to also develop preliminary construction cost estimates for planned work to construct Area 5 of the landfill, to relocate and update the landfill gas flare, to construct the first phase of final cover on a portion of Areas 1A and 2A of the landfill and to extend the leachate recirculation lines into Area 2B of the landfill. No action was taken.

(01:57:56)

ITEM #7 – WATERWAY CONSTRUCTION – SW 210TH ST. WEST OF EIGHTMILE CREEK

Darryl Lutz, Public Works Director, came before the Board for approval of a cost proposal from Bob Bergkamp Construction Co., Wichita, KS in the amount of \$22,450.00 to construct a waterway along the south side of SW 210th Street, west of Eightmile Creek. In conjunction with this year's culvert letting program, staff proposed to reconstruct an entrance with a new properly sized drainage structure that serves two properties on SW 210th Street, west of Eightmile Creek. The County needs to construct a waterway to correct a drainage problem that was created many years ago as part of a major bridge and approach roadway improvement project on SW 210th Street. Staff developed plans for the construction of the waterway and has nearly completed the process of relocating utilities and getting permission to cross some major pipelines. Staff sent requests for cost proposals to several dirt contractors for excavating the waterway, for constructing a rip rap letdown structure and for required clearing and grubbing work.

Commission Chairman Woydziak motioned to approve a cost proposal from Bob Bergkamp Construction Co., Inc., Wichita, KS in the low bid amount of \$22,450.00 to construct a waterway including all related clearing and rip-rap work along the south side of SW 210th St. west of Eightmile Creek. Commissioner Murphy seconded the motion. Motion carried 4-0.

(02:02:38)

ITEM #8 – 2018-Q1 FINANCIAL/MANAGEMENT REPORT

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board and discussed the highlights of the 2018-Q1 Financial/Management Report. The Commission receives these reports quarterly as part of the County's overall transparency and management process. William McCoy, Interim IT Director, reviewed and discussed IT projects with the Board.

Commissioner Murphy motioned to receive and file the 2018-Q1 Financial/Management Report. Commissioner Myers seconded the motion. Motion carried 4-0.

(02:28:29)

VOUCHERS

Commissioner Myers asked questions of the vouchers.

Commissioner Myers motioned to approve vouchers for May 8, 2018 in the amount of \$406,119.38 Commissioner Murphy seconded the motion. Motion carried 4-0.

(02:35:20)

COMMISSION ADDS & ABATES

Commissioner Masterson motioned to approve Adds & Abates #2688 dated May 15, 2018; Adds in the amount of \$0.00 and Abates in the amount of \$9,602.30. Commissioner Murphy seconded the motion. Motion carried 4-0.

(02:35:36)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Myers shared a brief excerpt from President Calvin Coolidge regarding Local Government that was given on May 15, 1926.

Commissioner Murphy stated he attended the Law Enforcement Breakfast at the Augusta High School last Wednesday and it was well attended.

Commissioner Masterson inquired about the start date for Driver's License services to begin at the Court House.

Administrator Johnson stated Wednesday, May 23rd at 4:30 p.m. the Board is scheduled to meet with the Butler Community College Board of Trustees at the El Dorado Civic Center to discuss community college funding.

The Douglass NRP will be on the Agenda next week.

The City of Douglass has a new city administrator

Administrator Johnson stated he will be on vacation Thursday and Friday.

(02:50:00)

ADJOURNMENT

Commission Chairman Woydziak motioned to adjourn the meeting of the Board at 11:57 a.m. Commissioner Murphy seconded the motion. Motion carried 4-0.