

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, April 21, 2020**

**CALL TO ORDER**

Commission Chairman Marc Murphy called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Ed Myers, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, and Clerk Recorder Chelsea Noel.

**INVOCATION**

Commissioner Masterson presented the invocation.

**APPROVAL OF MINUTES**

*Commissioner Wheeler motioned to approve the minutes of the April 14, 2020, Butler County Commission meeting as written. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:01:10)

**PUBLIC COMMENTS**

There were no public comments.

(00:01:12)

**ITEM #1 – LIQUID ASPHALT BID OPENING**

Darryl Lutz, Public Works Director, came before the Board to receive and open sealed bids for the Highway Department. Following are the bids received:

PRODUCT	Coastal Energy Corp.		Wright Asphalt Products Co.		Ergon Asphalt Emulsions, Inc.		Vance Brothers, Inc.	
	Willow Springs, MO		El Dorado, KS		Benton, KS		Kansas City, MO	
	TERMINAL PRICE	DELIVERED PRICE	TERMINAL PRICE	DELIVERED PRICE	TERMINAL PRICE	DELIVERED PRICE	TERMINAL PRICE	DELIVERED PRICE
CRS-1H	\$ 1.74	\$ 1.81	NB	NB	\$ 1.82	\$ 1.87	\$ 2.25	\$ 2.40
CRS-1HM	\$ 1.84	\$ 1.91	NB	NB	\$ 1.90	\$ 1.95	\$ 2.50	\$ 2.65
CRS-1HP	\$ 1.97	\$ 2.04	NB	NB	\$ 1.99	\$ 2.04	\$ 2.50	\$ 2.65
CHFRS-2P	\$ 2.01	\$ 2.08	NB	NB	\$ 2.07	\$ 2.12	\$ 2.50	\$ 2.65
CBC-1H or ETac-H	NB	NB	NB	NB		\$ 2.45	NB	NB
CQS-1F (Fog seal)	\$ 1.72	\$ 1.79	NB	NB	\$ 1.70	\$ 1.75	\$ 2.25	\$ 2.40
TR (Fog seal)				\$ 1.80				
CRS-TR	NB	NB		\$ 1.90	NB	NB	NB	NB
HFMS-1	NB	NB	NB	NB	\$ 2.14	\$ 2.19	\$ 2.25	\$ 2.40
SS-1H	\$ 1.89	\$ 1.96	NB	NB	\$ 1.90	\$ 1.95	\$ 2.25	\$ 2.40
SS1HP	\$ 2.14	\$ 2.21	NB	NB	\$ 2.20	\$ 2.25	\$ 2.40	\$ 2.55
Demurrage	\$ 75.00	per hr. after 2 free hrs.	\$ 80.00	after 2 hrs free unloading	\$ 88.00	per hr. after 2 hrs.	\$ 70.00	per hr. after 1.5 hours free
Pumping	\$ 75.00		no charge		\$ 75.00	if requested	\$ 65.00	

*Commissioner Masterson motioned to accept the bids received and opened and authorized staff to tabulate the bids and to bring back a recommendation for action at a later time.*

*Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:04:29)

**ITEM #2 – WORK SESSION – COVID-19 – UPDATE**

Jamie Downs, Health Department Director, came before the Board to give an update on the County’s response to the COVID-19 situation. Mrs. Downs noted Butler County now has twelve cases; one of the patients who tested positive this week had many contacts since being infected.

Mrs. Downs stated seven people were released from isolation and three people have fully recovered. Mrs. Downs thanked Anna Wealand, Executive Assistant, for making sure each Butler County employee was provided with a facemask. Mrs. Downs also thanked law enforcement for their help in making sure everyone complies with the Governor's orders. Mrs. Downs is producing a list of mental health services that are available to anyone that needs those services, along with the suicide hotline. Commissioner Masterson expressed that he does not want to foster fear in Butler County constituents and inquired about how the County is educating constituents on staying healthy and boosting their immune systems. Mrs. Downs stated she will put a list on social media with tips to promote good health. Mrs. Downs encouraged everyone to be outdoors when they can, stay active, take vitamins and eat healthy.

Keri Korthals, Emergency Management Director, came before the Board to relay recent updates from Governor Kelly. Ms. Korthals stated there are two different enhanced testing services now available and Sedgwick County now has access to sample collection materials to start swabbing more people. Some counties can do on-site testing; however, there are no plans to expand the on-site testing centers. The on-site testing centers were set up because of the clusters of positive cases in other cities. Ms. Korthals stated the Small Business Administration Fund and Paycheck Protection are out of funding currently, however, FEMA is gradually moving forward with reimbursements. Ms. Korthals stated it is the hope of the State that those funds are replenished soon to help small businesses.

Mrs. Downs stated she has been in touch with the State about expanding testing in Butler County and she has not yet received confirmation. Butler County has volunteers taking COVID-19 swab samples to the state for faster results. Commissioner Masterson inquired about the EOC Report. Mrs. Downs stated there needs to be a solid two-week trend of decreasing COVID-19 cases and our trend is still increasing. Mrs. Downs does not think Kansas has seen its peak yet.

Commissioner Myers shared a presentation on the Basic Approach of the Mid-Kansas Pandemic Modeling Toolkit.

No action was taken.

(01:16:21)

### **RECESS**

Commission Chairman Murphy recessed the meeting of the Board at 10:16 a.m. for six minutes.

Commission Chairman Murphy reconvened the meeting at 10:22 a.m.

(01:04:06)

### **ITEM #3 – LIMITED ACCESS AND MINIMAL STAFFING CONTINUANCE**

Will Johnson, County Administrator, came before the Board for approval to extend the limited access to County facilities and minimal staffing of non-essential employees through May 3, 2020, in accordance to the Governor's extended stay at home order. Administrator Johnson recommended to the County Commission to extend the closure of all Butler County Facilities, allowing for limited access as necessary through May 3<sup>rd</sup>, in correspondence to the Governor's order. The order allows County Departments to enter into minimal staffing operations for non-essential staff through May 3<sup>rd</sup> with all departments remaining open and phones staffed during normal working hours and allowed for non-essential staff who are sent home as a part of minimal staffing plans to receive Administrative Pay, in lieu of utilizing vacation or sick leave accruals.

Donna Farthing, Butler County Treasurer, came before the Board expressing concerns with people coming in from out of state once the motor vehicle office is open to the public again.

*Commissioner Woydziak motioned to approve extending the closure of all Butler County Facilities allowing for limited access as necessary through May 3rd, in correspondence to the Governor's order, allowing County Departments to enter into minimal staffing operations for non-essential staff through May 3rd with all departments remaining open and phones staffed during normal working hours and allowed for non-essential staff who are sent home as a part of minimal staffing plans to receive Administrative Pay, in lieu of utilizing vacation or sick leave accruals. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(01:10:48)

**ITEM #4 – GENERATOR REPLACEMENT AT AUGUSTA EAST RADIO TOWER**

Dan Ingalls, Facilities Management Director, came before the Board for approval to award the purchase of the generator replacement, a 40kW Cummins, at the Augusta east radio tower from Norwall Power Systems in the amount of \$17,865.95. The purchase will include a generator, automatic transfer switch, installation cost and a five year extended warranty.

*Commissioner Myers motioned to award the bid from Norwall Power Systems for a 40kW Cummins generator at a total cost of \$17,865.95. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(01:13:29)

**ITEM #5 – NEXT GENERATION 911 ANNUAL PAYMENT**

Chris Davis, 9-1-1 Director, came before the Board for approval to pay the Next Generation 911 annual payment in the amount of \$108,360.00 to the Kansas 911 Coordinating Council.

*Commissioner Masterson motioned to authorize the 9-1-1 Director to pay the Kansas 911 Coordinating Council \$108,360 for 2020 NG911 services. Commissioner Woydziak-(Murphy) seconded the motion. Motion carried 5-0 (4-1).*

(01:16:28)

**ITEM #6 – PROPOSED 2020-2024 CIP WORK SESSION (ROADS AND BRIDGES)**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board for discussion on the proposed 2020-2024 CIP. Each year, the BOCC reviews the proposed CIP over two work sessions before adoption. The Proposed 2020-2024 CIP totals \$69,569,325 or \$6,569,325 more than the prior year amount of \$ 63,291,145. Primary funding is derived from operational transfers and the primary project categories are roads and bridges. No action was taken.

(02:25:00)

**NON-AGENDA ITEM – BID AWARD**

Darryl Lutz, Public Works Director, came before the Board for approval to award the bid to Coastal Energy Corporation, Ergon Asphalt Emulsions, and Wright Asphalt Products to purchase liquid asphalt for the Highway Department.

*Commissioner Woydziak motioned to approve the award of bid to purchase liquid asphalt from Coastal Energy Corporation, Ergon Asphalt Emulsions and Wright Asphalt Products. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

Mr. Lutz stated the bridge project on SW Haverhill Road started construction yesterday.

The roundabout project will start construction on May 4, 2020.

The overlay project on SW 150<sup>th</sup> is tentatively set to begin on April 27<sup>th</sup>.

Cole Creek road is now open.

(02:32:50)

#### **VOUCHERS**

*Commissioner Woydziak motioned to approve vouchers for April 21, 2020, in the amount of \$360,182.92. Commissioner Myers seconded the motion. Motion carried 5-0.*

(02:33:10)

#### **ADDS & ABATES**

*Commissioner Masterson motioned to approve Adds & Abates #2764 dated April 21, 2020; Adds in the amount of \$158.80 & Abates in the amount of \$1,232.58. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(02:33:40)

#### **OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

Commissioner Myers stated he received several phone calls from constituents requesting that the County be opened back up and resume to normal.

IT Director interviews will begin next week.

Administrator Johnson stated Public Works staff is working full time.

Administrator Johnson stated the Board will have a work session next week on sanitary codes.

(02:56:25)

#### **ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 12:02 p.m. Commissioner Masterson seconded the motion. Motion carried 5-0.*