

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, April 18, 2023**

(00:01:26)

**CALL TO ORDER**

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Marc Murphy, Commissioner Darren Jackson, Commissioner Dan Woydziak, County Administrator Will Johnson, County Counselor Terry Huelskamp and Clerk Recorder Jennifer Currier.

(00:01:30)

**INVOCATION**

Pastor Vogt Lynn, Douglass First Baptist Church, presented the invocation.

(00:02:38)

**APPROVAL OF MINUTES**

*Commissioner Masterson motioned to approve the minutes from the April 11, 2023, Butler County Commission meeting as amended in the motion of Item #6 and a spelling correction in Other Items of Business. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:03:24)

**PUBLIC COMMENTS**

Todd Ackerman, Augusta Department of Public Safety Chief, presented Commissioner Jackson, retired Chief of Police of USD 205, with an award and a life membership to the Kansas Association of Chiefs of Police and thanked Commissioner Jackson for his service.

(00:04:30)

**ITEM #1 – AUGUSTA INTERLOCAL AGREEMENT - FIRST RESPONSE**

Frank Williams, Emergency Medical Services (EMS) Director, came before the Board for approval of the City of Augusta Interlocal Emergency Medical System Teams (EMST) Agreement. EMS first response agencies throughout the county have been operating under an interlocal agreement first introduced in 2009. EMS first responders primarily originate from fire districts and city departments; this group is referred to as Emergency Medical System Teams (EMST) as established by the interlocal agreements. Currently, all fire districts and municipal fire departments in Butler County function under this 2009 Interlocal Agreement, except Fire District 2 and the City of Augusta Department of Public Safety. After discussion with the Augusta Department of Administration, the department requested to stand-up an EMS First Response program utilizing an Interlocal Agreement. The original EMST Interlocal Agreement had not been reviewed or revised in over a decade. Over the last year, EMS Administration has reviewed, revised and proposed a draft update to the City of Augusta Department of Safety and City of Andover Fire/Rescue. The agreement provides guidance on liability, malpractice insurance, guidelines, protocols, procedures, regulations, statutes, medical control, medical equipment/supplies, and quality assurance as it relates to EMS and Patient Care. The Interlocal Agreement draft specific for the City of Augusta was provided to the Board.

Todd Ackerman, Augusta Department of Public Safety Chief, discussed the Interlocal Agreement with the Board and is excited to be working with EMS.

***Commissioner Murphy motioned to approve the City of Augusta Interlocal EMST Agreement and authorize the chair to sign. Commissioner Jackson seconded. Motion carried 5-0.***

Ray Marbut, City of Augusta Fire Department Chief, and the Board discussed the Volunteer Fire Departments.

Commission Chair Herzet inquired when the next Fire Chief Meeting was going to take place; Chief Marbut stated it is next Thursday, 6:30 p.m. at the EMS Station in El Dorado.

(00:14:56)

**ITEM #2 – COURTHOUSE CARPET REMODEL FOR FLOORS ONE THROUGH THREE**

Travis Cornell, Facility Management Director, came before the Board for approval to do an add-on to the previously awarded carpet bid for the Courthouse. The carpet in the Historic Courthouse for floors one through three is in need of replacement. The fourth floor and some of the first was completed by Harry Street Carpet, LLC. Harry Street Carpet, LLC will hold the same price per sq. ft. so the County can continue with the first through third floors. Following is the cost for each floor:

- First Floor - \$15,831.22
- Second Floor – \$17,408.10
- Third Floor - \$25,159.14

***Commissioner Woydziak motioned to approve the bid for the completion of the Courthouse carpet replacement to Harry Street Carpet in the amount of \$58,398.46. Commissioner Masterson seconded. Motion carried 5-0.***

(00:18:26)

**ITEM #3 – HEALTH BUILDING REMODEL**

Travis Cornell, Facility Management Director, came before the Board for approval of Facilities Management to go out for bids for carpet, floor tiles and restroom stalls for the Health Building. The Health Building is aging and seen by the public. The flooring along with the walls, is not in great shape. All the restrooms have rust on almost every metal piece in them including the door closer. A Health Building needs to be clean and sanitary, which is impossible with all the rust. The project for the Health Building was never completed so the CIP is still open and Facilities Management would like to get started improving the Health Building as soon as possible once the bids are received and approved.

*Commissioner Jackson motioned to approve Facilities Management to solicit bids for carpet, floor tiles and restroom stalls for the Health Building and bring back to the County Commission at a later date. Commissioner Woydziak seconded. Motion carried 5-0.*

(00:20:33)

**ITEM #4 – KANSAS LHD HER INTERPERABILITY CONTRACT BETWEEN BUTLER COUNTY HEALTH DEPARTMENT AND WICHITA STATE UNIVERSITY**

Jamie Downs, Health Department Director, came before the Board for approval of an agreement between Butler County Health Department and Wichita State University (WSU) that would allow testing of connectivity between Nightingale Notes (the Health Department's EHR), KDHE KHEL and EpiTrax. When investigating any communicable disease, Health Department staff must enter all documentation into EpiTrax. For some diseases, such as TB, staff also enters this information into Nightingale Notes, the health department EHR. KHEL, the state laboratory, has the ability to upload test results directly into EpiTrax. Any results the Health Department receives are uploaded into Nightingale Notes then to EpiTrax. There is a lot of double entry occurring. The Health Department was offered the opportunity to participate as a test site for the EHR interoperability with KDHE KHEL and EpiTrax. The Health Department obligations would include:

- Support and attend Project Discovery Meeting with WSU CEI, EHR Vendor, and relevant KDHE partners.
- Support and attend meetings with WSU CEI, EHR Vendor, and relevant KDHE partners as needed during contract period.
- Determine and provide to WSU CEI a timeline created with EHR Vendor and relevant KDHE partners that details working toward functional connections to the identified KDHE platforms.

Participating departments will be offered a contract to receive funding of \$5,000 to support potential EHR vendor fees, staff time needed to facilitate connection and assisting in document creation as necessary, and/or cost of other EHR-related equipment or enhancements. If successful, this interoperability would save staff time and would no longer be required to do double entry. Any costs incurred would be covered by the funding received.

*Commission Chair Herzet motioned to approve the agreement between the Butler County Health Department and WSU for the Kansas LHD EHR Interoperability pilot program and allow the Chair to sign. Commissioner Murphy seconded. Motion carried 5-0.*

(00:23:44)

**ITEM #5 – FY2024 ADULT COMPREHENSIVE PLAN GRANT APPLICATION**

Monty Herbert, Community Corrections Director, came before the Board for review and approval of the Adult Comprehensive Plan Grant application to include the budget. Each year Community Corrections is required to submit a comprehensive plan which includes a proposed budget to the Kansas Department of Corrections. The Comprehensive Plan Grant is required for the Adult Community Corrections Department to fund salaries, services and operations.

*Commissioner Masterson motioned to approve the FY2024 Adult Comprehensive Plan Grant application in the amount of \$547,009.55 and authorize the chair to sign. Commissioner Murphy seconded. Motion carried 5-0.*

(00:28:50)

**ITEM #6 - FY2024 JUVENILE COMPREHENSIVE PLAN GRANT APPLICATION**

Monty Herbert, Community Corrections Director, came before the Board for review and approval of the Juvenile Comprehensive Plan Grant application to include the budget. Each year Community Corrections is required to submit a comprehensive plan which includes a proposed budget to the Kansas Department of Corrections (KDOC). Beginning with FY2024, this grant will be effective for two years. The Comprehensive Plan Grant is required for the Juvenile Community Corrections Department to fund salaries, services and operations.

*Commissioner Woydziak motioned to approve the FY2024 Community Corrections Juvenile Comprehensive Plan Grant Application in the amount of \$700,152.41. Commissioner Jackson seconded. Motion carried 5-0.*

(00:32:10)

**ITEM #7 – FY2024 THROUGH 2025 JUVENILE REINVESTMENT GRANT AND JUVENILE CORRECTIONS ADVISORY BOARD GRANT APPLICATIONS**

Monty Herbert, Community Corrections Director, came before the Board for review and approval of grant applications to include the budget. Kansas Department of Corrections has offered two grant opportunities that the 13JD Community Corrections Department would like to pursue. Community Corrections will be collaborating with South Central Mental Health for the Juvenile Corrections Advisory Board Grant (JCAB) and Saint Francis Ministries for the Juvenile Reinvestment Grant. Both of these grants will run a two-year cycle. If approved, Community Corrections will serve as the applicant agency and both community agencies will serve as subcontractors. Community Corrections Juvenile Services Department strives to reduce out-of-home placement, minimize the risk of further convictions and reduce the need for emergency shelter and community detention for our youth. Partnering organizations will be offering evidence-based services to local youth and families. Saint Francis will be offering Family Centered Treatment to all within the district and South Central Mental Health will be offering the Community Liaison Intervention Program to Butler County families.

*Commissioner Murphy motioned to approve the FY2024-2025 Juvenile Correction Advisory Board Grant in the amount of \$284,017.44 and the FY2024-25 Juvenile Reinvestment Grant in the amount of \$227,214 and authorize chair to sign. Commissioner Masterson seconded. Motion carried 5-0.*

(00:35:49)

**ITEM #8 - WHOLESALE WATER DISTRICT #8 (WW#8) BOARD APPOINTMENTS**

Will Johnson, County Administrator, came before the Board for approval of appointment of John Scribner and Trevor Kemp to represent Butler County on the Wholesale Water District #8 Board. WW#8 was formed in the early 1980's to serve the El Dorado State Park/Tulsa CORPS of Engineers, Rural Water District #3 and a proposed fairground with potable water from the City of El Dorado. The agencies formed an agreement and originally had two positions on the board.

Norm Manley and Leon White served on the board until the mid 2000's when Mr. White requested to be replaced at which time the County Commission appointed the County Administrator and when Mr. Manley retired he was replaced by Commissioner Wheeler. Recently the WW#8 modified its bylaws to remove the Tulsa CORPS and replace it with an additional member of the Kansas Department of Wildlife & Parks (KDWP). The County also announced during this time it would be appointing board members from RWD #3 to represent the County as it has limited interest in the WW#8 district. Staff identified John Scribner and Trevor Kemp as the two board members to fill the two County seats on the board; upon their resignation from the RWD #3 board the secretary of RWD #3 will notify the County of their replacements who will then need to be appointed by the BOCC to replace them. The County can appoint anyone they choose to this board, but it simplifies matters using someone from RWD #3 board as they meet in the same location and have the largest interest in WW#8. Should the County's interest in the WW#8 District change the County can appoint anyone it chooses to represent its interests.

***Commissioner Masterson motioned to approve the appointment of John Scribner and Trevor Kemp to represent Butler County on the Wholesale Water District #8 Board. Commissioner Murphy seconded. Motion carried 5-0.***

Commissioner Jackson informed the Board that James Davis, Rural Water District #3 Operator, was just recognized as Rural Water Operator of the Year for the State of Kansas.

(00:39:47)

#### **VOUCHERS**

***Commissioner Woydziak motioned to approve vouchers dated April 18, 2023, in the amount of \$416,201.09. Commissioner Jackson seconded the motion. Motion carried 5-0.***

(00:40:08)

#### **ADDS AND ABATES**

***Commissioner Woydziak motioned to approve Adds in the amount of \$00.00 and Abates in the amount of \$728.24. Commissioner Masterson seconded the motion. Motion carried 5-0.***

(00:40:30)

#### **OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

Commissioner Murphy informed the Board that the Bloomington Trustee was resigning due to come conflict with the Township Board. Commissioner Murphy does not have the official resignation yet but as soon as it is turned in he will bring it to the Board.

Commissioner Jackson discussed the One Shot Turkey Hunt that took place last weekend in Butler County. Commissioner Jackson feels it went very well. The hunt is scheduled again for next year.

Administrator Johnson reminded the Board of the Luncheon at the El Dorado Senior Center today at 11:15 a.m.

Administrator Johnson will be out of the office Thursday; he is speaking at the HR Conference in Salina, Kansas.

Administrator Johnson discussed the joint planning meeting with the Planning Commission and the Commissioners that is scheduled for April 24<sup>th</sup> at 6:00 p.m. Administrator Johnson and Mr. Williams met with the City of Newton Manager on April 17<sup>th</sup>, concerning the fees for assistance from the Newton EMS for calls in the lower west side of the Butler County. Administrator Johnson presented the Commissioners with a spreadsheet showing how the fees would affect the cities and townships in that area. Administrator Johnson will be meeting with the cities and townships to discuss options.

Commission Chair Herzet inquired if Administrator Johnson has heard anything about the demolition of the former honor camp; Administrator Johnson stated it was going very slow because the company hired is trying to recycle as much as they can of the materials.

Commissioner Woydziak asked how CASA was liking their new facility; Mr. Herbert stated they loved it.

(01:01:28)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:00 a.m.*

*Commissioner Masterson seconded the motion. Motion carried 5-0.*