

CLERK'S MINUTES
PLEASANT TOWNSHIP BOARD MEETING
Thursday, January 8, 2015

CALL TO ORDER

Trustee Jack Armstrong called the Pleasant Township Board Meeting to order at 6:45 due to a last minute change of venue. Present were Katie Gossman, treasurer, and Julie Winslow, clerk, along with several meeting attendees.

APPROVAL OF MINUTES

December, November and October minutes were talked about but none were approved. Winslow stated she would be using shorter minutes in the future (starting with February meeting) because she had been working with the county to make that happen (recordings would begin to be loaded on the county website starting with the February meeting). She would continue the detailed minutes until that began so residents could have the details they needed as far as what was happening in the township meetings.

PUBLIC COMMENTS

Sondra Taylor approached the board just as Trustee Armstrong stated the limit of 2 minutes each. She asked about the letter the auditors needed signed, she asked Treasurer Gossman if she had received the records she needed (from the former treasurer, Sharon Gash, and Gossman replied no she had not and she was working on records she still needed. Taylor also wanted to ask Trustee Armstrong about donations of rock from his pond, which he placed at a value of 15 or 20K at quarry price.

Ed Templin wanted to ask about the township's plan for snow removal as the city passed a motion to start snow removal at three inches. No requirements have been addressed so far.

LaDonna Johnson asked if Trustee Armstrong was also the township's road overseer, asking who is responsible for telling the board what has been spent; Armstrong said he was claiming that position. He also stated that the Trustee's job was to oversee everything. Ms. Johnson asked Trustee Armstrong where in the board's minutes he was voted on as trustee and Armstrong said he would check.

Randy Runkel addressed the board next. He proposed that the board hire someone to write a simple spreadsheet that Mr. Armstrong could enter data into every day (in pursuing the 68-538 report request to be given to the board every month). Trustee Armstrong will work on that and said he knew how to put together road costs.

Nancy Herring asked that Trustee Armstrong be accountable regarding why so much money was received for township meetings. Armstrong stated that he would, and said Sharon Gash was still in this and is willing to help if something is missing.

CLERK'S REPORT

Clerk Winslow asked if we could have a procedure for handling mail as she has missed a lot over the past year or so. She also stated that the 68-538 reports (of the township overseer) are very

important to her as well. She asked Trustee Armstrong why an excavator traded for a roller last year was, after the sale, rented back by the township for 30 days...Armstrong will check on it. Winslow also asked about a receipt for Sharon Gash's QuickBooks. Trustee Armstrong said it was Sharon's own copy on her own computer, not the township's computer she had. Winslow also asked about the Verizon phone statements (no copies in her records) and Armstrong said he would get the statements. She then asked about the credit card for Casey's (it will track vehicle) but Armstrong said he is not using it. She then explained that she had contacted Foley Equipment the month before about going from satellite to cellular tracking.....this was based on a question from LaDonna Johnson asking if we could better track our equipment. Trustee Armstrong said that the meeting had already gone over an hour and Winslow said we get paid \$245.00 per meeting and should be here as long as it takes. Winslow also mentioned the 68-539 report she had to turn in by January 15th and that she had done so, without any numbers from the township trustee. She would turn in another one when she received the information that she needs. (Other townships have the same amount of time.)

TREASURER'S REPORT

Treasurer Gossman talked about her new township printer vs. the old one...the new one scans, copies, has an extra warranty, does color, is an inkjet and was discounted 70.00. The old one did not have all these features and was a laser jet, but the new inkjet is very comparable. She is meeting with the auditors Monday the 12th to see what else they need. Treasurer Gossman went over the bank balances and the total of bills being paid, along with what the township had generated in interest income. She noted that the detective from Butler County in charge of investigating the township has asked for a copy of all of her records and she is working on that. After expenses we were looking at ending the year with 65K. She also noted that she did not think the 2013 or 2014 (financial) records were right and she was working with the auditors on that as well. She stated it looked like double entries.

TRUSTEE'S REPORT

Trustee Armstrong has talked to Don Engels and found out we can extend into 2015 for our budget. He said Mike Cardwell has been running the truck triple time and all of the township vehicles have doubled in mileage. Armstrong mentioned that the 68-539 report due (from the clerk based on the 539 report) was postponed until March 1st.

The action items were as follows:

Treasurer Gossman moved that Clerk Winslow take the older HP printer....Winslow seconded. The vote was unanimous in favor of.

Clerk Winslow motioned to turn in driver's license information to ICI of El Dorado including birthdates and driver's license numbers...Jack said by tomorrow (the 9th) and Katie seconded the motion. The vote was unanimous in favor of.

The meeting adjourned with no time stated on the recorder.