

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, February 9, 2021**

**CALL TO ORDER**

Commission Chair Jeff Masterson called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Marc Murphy, Commissioner Dan Woydziak, Commissioner Mike Wheeler, Commissioner Kelly Herzet, County Administrator Will Johnson, and Clerk Recorder Koleen Laney.

**INVOCATION**

Dan Ingalls presented the invocation.

(00:01:05)

**APPROVAL OF MINUTES**

Commission Chair Masterson noted an error in last week's minutes where Commissioner Woydziak expressed a desire for the county to move toward handing the abandoned railroad land over to the state's Surface Transportation Board, the correction should reflect that the word "states's" be removed as it is not a state entity.

*Commissioner Wheeler motioned to approve the amended minutes from the February 2, 2021, Butler County Commission meeting as amended. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:02:48)

**PUBLIC COMMENTS**

There were no public comments.

(00:03:00)

**ITEM #1 – LEPC ROSTER APPROVAL**

Pam Dunham, Butler County GIS, Local Government Planning Committee chairperson, came before the board to present the 2021 LEPC roster for approval and to delegate a representative to the LEPC.

*Commissioner Murphy motioned to approve Commissioner Herzet as Butler County's representative to the LEPC. Commissioner Wheeler seconded the motion. Motion Carried 5-0*

*Commissioner Herzet motioned to approve the 2021 LEPC roster. Commissioner Woydziak seconded the motion. Motion Carried 5-0.*

(00:06:30)

**ITEM #2 – FIRE BOARD APPOINTMENTS**

Will Johnson, Butler County Administrator, came before the board for consideration of the 2021 appointments of fire board members of all Butler County fire districts.

The following is a list of Butler County Fire Districts and their members who are scheduled for reappointment this year. Terms will be for two years with the exception of Whitewater Consolidated District members who will serve three year terms. The following districts and

members are scheduled for reappointment. Fire District #3 - Richard Boswell, Jim Hubbard; Fire District #4 - Kassey Flores, Howard Johnson, Vacant Position; Fire District #5 - Doug Owen, Kyle Willhite, Vacant Position; Fire District #6 - Charlie Wiseman, Jake Grow; Fire District #7 - Tanner Swift, Chad Leep, Gary Claasen; Fire District #8 - Michelle Guyot, Diann Giesen; Fire District #9 - Jimmy Gray, Shane Tracy; Fire District #10 - David Nellans; Whitewater Consolidated - Jeff Zuercher, Dalen Wiebe, Jeff Toews and Sue Archer; Cowley County #2 – None

Per Commissioner Woydziak who represents Fire District #4, Chairman Richard Boswell is stepping down and will be replaced by Jim Raitt. No other amendments were made to the reappointment list.

*Commissioner Woydziak motioned to approve the modified Fire District Board appointments of the individuals listed above in the respective Fire Districts for appointment to a two year term expiring December 31, 2022, with the exception of Whitewater consolidated district members who will serve three year terms, ending December 31, 2023. Commissioner Herzet seconded the motion. Motion carried 5-0.*

(00:14:38)

**ITEM #3 – APPOINTMENT OF PLANNING COMMISSION MEMBERS**

Will Johnson, Butler County Administrator, came before the board to discuss and approve the Planning Commission roster. The appointment of members to the Planning Commission is an annual process as members are appointed to three year terms.

Currently the Members and terms are as follows: 1st District-Comm. Masterson-- Jim Ralston (2022) and Bryce Flaming (2021); 2nd District--Comm. Murphy-- Kristi Sullivan (2021) and Vacant (2023); 3rd District--Comm. Herzet--Jeff Varner (2021); and Jeremy Sundgren (2023) 4th District—Comm. Wheeler--David Greene, Jr. (2022) and Andy Jones (2021); 5th District--Comm. Woydziak--Kermit Frey (2022) and vacant (2023) Currently two vacancies exist on the Board.

The Board of County Commissioners recommends the reappointment of the following individuals for appointment: Bryce Flaming, Kristi Sullivan, Jeff Varner and Andy Jones for an additional three year term ending in 2024. All parties at this time have agreed to continue to serve and Staff recommends the approval as submitted.

*Commissioner Herzet motioned to move to approve the recommended slate of Planning Commission members and terms as presented. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:17:36)

**ITEM #4 – APPROACH AT EMS STATION #1**

Dan Ingalls, Facilities Management, came before the board for consideration to solicit bids for the purpose of re-construction of the northeast approach at EMS station #1 which has been deteriorating for several years. The request is to replace the existing pavement with an eight inch concrete approach.

*Commissioner Wyodziak motioned to move to allow the Director of Facilities Management to solicit bids for the purpose of replacing the approach at EMS station #1. Commissioner Herzet seconded the motion. Motion carried 5-0.*

(00:24:20)

**ITEM #5 – PURCHASE OF UPS FOR THE SERVER ROOM AT THE NEW EOC**

Dan Ingalls, Facilities Management, came before the board to request that an uninterrupted power supply for the server room in the new emergency operations center in Augusta be purchased by the county and installed by the contractor. Staff has reached out to three vendors for pricing and availability. The purchase price is not to exceed 33,000.00.

*Commissioner Woydziak moved to allow the Director of Facilities Management to purchase a UPS from Electrical Systems Inc. at the cost of \$16,830.00 plus \$600.00 in shipping fees for the new EOC in Augusta. Commissioner Herzet seconded the motion. Motion carried 5-0.*

(00:30:50)

**ITEM #6 – NETWORK CABLING AT THE AUGUSTA EOC FACILITY**

Lew Harter, Director of Computer Services, came before the board to approve vendor selection for the installation of networking cabling and rack at the Augusta EOC facility and authorize staff to sign all purchase documents as needed.

The Augusta EOC facility was approved in 2020 for construction using SPARKS funding. The network cabling and rack is a necessary part of bringing the facility operational. The Augusta EOC facility is nearing completion and requires the installation of network cabling and a rack to accommodate our network equipment.

Due to the time constraints and wanting to ensure the EOC is fully operational as soon as possible, IT solicited bids from three vendors and received two back: one from 4PC and one from Cablecom. The 4PC bid was a responsive bid and slightly less than Cablecom. Please find the attached bids for detailed information. Please note that Cablecom included an alternative quote for Category 5E cabling at an overall lower cost than 4PC. IT has used 4PC for similar projects and believes they are a reliable vendor who does quality work.

The total cost of the network cabling and rack installation is \$14,367.16, which is proposed to be paid from fund 0085.

4PC Security Technologies	\$14,367.16
Cablecom	\$15,022.00

*Commissioner Herzet motioned to approve 4PC for the installation of network cabling and a rack at the Augusta EOC facility and authorize staff to sign all purchased documents as needed. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:33:30)

**ITEM #7 – ELECTRIC SERVICE AGREEMENT-SW BUTLER RD/ SW 150<sup>TH</sup> ST  
ROUNABOUT LIGHTS**

Darryl Lutz, Director of Public Works, came before the board for approval of a contract for electric service with Butler Electric Cooperative for street lights at the SW Butler Rd and SW 150<sup>th</sup> St roundabout. The initial cost is a one time cost that will be funded as part of the project cost. The monthly fee will be incorporated into the operating budget for the Road and Bridge Fund.

*Commissioner Woydziak motioned to approve the electric contract for new service with Butler Electric Cooperative to install seventeen street light luminaries and provide electric power for street lighting at SW Butler Rd and 150<sup>th</sup> St roundabout for a one time cost of \$9,584.05 and a monthly charge of \$237.15 and authorize the Chair to sign. Commission Chair Masterson seconded the motion. Motion carried 5-0.*

(00:41:00)

**ITEM #8 – WORK SESSION – PUBLIC SAFETY/EMERGENCY COMMUNICATIONS  
DIRECTOR POSITION**

Will Johnson, Butler County Administrator, came before the Board to discuss the open position of the Emergency Communications Director position and the possible creation of a Public Safety Director position.

Currently a vacancy exists with the retirement of the Emergency Communications (911) Director. The board has discussed in the past the potential creation of a Public Safety Director, which could impact the current open position. The Board has asked for a work session to discuss the pros and cons of such a change.

The Board discussed pros and cons of the new position and requested the County Administrator to move forward with filling the open director position and bring the Public Safety Director Position during budget to discuss.

*No formal action was taken.*

(01:07:41)

**VOUCHERS**

*Commissioner Wheeler motioned to approve vouchers dated February 9, 2021, in the amount of \$605,444.77. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(01:12:40)

**ADDS & ABATES.**

*Commissioner Wheeler motioned to approve the Adds in the amount of \$7,705.40 and the Abates in the amount of \$132,363.74. Commissioner Wodyziak seconded the motion. Motion carried 5-0.*

(01:13:18)

**OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

Administrator Johnson brought up discussion concerning COVID-19 vaccinations and how to get the word out to County residents in a timely manner as well as scheduling older residents who do not have access to a computer. Commissioner Chair Masterson stated the Department on Aging was helping those individuals to secure an appointment.

Commissioner Wheeler was approached by the owners of Walnut River Brewery inquiring about liquor by the drink laws and obtaining information about acquiring a license. It was discussed that there are two ways to go about getting the issue on the ballot. 1. a petition containing signatures of at least 5% of the voters that voted in the last general election or 2. The Board of County Commissioners could pass a resolution placing the question on the ballot.

Administrator Johnson stated he was asked to serve on the Governors Tax Policy Committee.

(01:39:00)

**ADJOURNMENT**

*Commissioner Woydzaik motioned to adjourn the meeting of the Board at a.m. Commissioner Chair Masterson seconded the motion. Motion carried 5-0.*