

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, February 7, 2023

(00:00:40)

CALL TO ORDER

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Marc Murphy, Commissioner Darren Jackson, Commissioner Dan Woydziak, County Administrator Will Johnson, County Counselor Terry Huelskamp and Clerk Recorder Jennifer Currier.

(00:00:45)

INVOCATION

Chaplin David Griffis, Andover Heaven Sent Ministries, presented the invocation.

(00:03:46)

APPROVAL OF MINUTES

Commissioner Woydziak motioned to approve the minutes from the January 31, 2023, Butler County Commission meeting as presented. Commissioner Jackson seconded the motion. Motion carried 5-0.

(00:04:07)

PUBLIC COMMENTS

Steve Shannon, SDS Inc., 520 N Industrial Rd, came before the Board to discuss the Integrated Plastics Solutions (IPS) property and its effect on his business and property.

Commissioner Woydziak motioned to proceed with legal action to clean-up the IPS/ Smith property in the El Dorado Industrial Park and direct staff to start the legal process. Commissioner Murphy seconded the motion. Motion carried 5-0.

Becky Wolfe, 21235 w 100th St, Augusta, Kansas, came before the Board to do a small presentation about the newly formed Kansas One Shot Turkey Hunt (KOSTH), a continuation of the former Governor's One Shot Turkey Hunt. The hunt will consist of approximately 50 hunters and will be held in El Dorado, Kansas, April 13th through April 15th. KOSTH has a partnership with the Kansas Department of Commerce and Kansas Tourism will showcase El Dorado, Butler County and the State of Kansas.

Commissioner Masterson motioned to approve Butler County's support of the KOSTH at the Community Sponsor Level with a donation of \$1000. Commissioner Murphy seconded the motion. Motioned carried 5-0 4-0-1. Commissioner Jackson abstained.

(00:26:06)

ITEM #1 – AWARD OF BID - FOURTH FLOOR CARPET

Travis Cornell, Facilities Management Director, came before the Board for approval of the award of bid for the fourth floor carpet replacement. Mr. Cornell presented the sealed bids to the Board on January 31, 2023, and prepared a detailed tabulation of the bids received. Harry Street

Carpet, Wichita, Kansas, was the lowest bid received at \$21,694.99. Staff recommended the bid be awarded to Harry Street Carpet.

Commissioner Woydziak motioned to approve the award of bid for the fourth floor carpet replacement to Harry Street Carpet, Wichita, Kansas, in the amount of \$21,694.99. Commissioner Masterson seconded. Motion carried 5-0.

(00:28:58)

ITEM #2 – STOP SIGNS - BENTON/BRUNO TOWNSHIP LINE

Mike Craft, Public Works Assistant Director, came before the Board for approval of a Resolution 23-03 to establish stop control at the intersection of SW Tumbleweed Rd and SW 60th St, on the Benton and Bruno Township line. Benton Township has requested the County Engineer's office to evaluate current stop controls at the intersection of SW Tumbleweed Rd and SW 60th St. The intersection is currently controlled with stop signs on three legs of the intersection. Staff has conducted the appropriate studies to determine the need and the appropriate regulatory signs if any to post for this location. In order for regulatory signs to be enforceable on County and Township roads in the unincorporated area of the County, they must be adopted by County resolution. Signs on township roads are to be installed and maintained by the respective township of jurisdiction. Since the intersection is maintained by Bruno Township, the Bruno Township Trustee was contacted to determine if Bruno Township desired the intersection to be studied and if they concurred with our recommendation to sign the intersection for stop signs in all four directions. Mr. Eric Becker, Bruno Township Trustee, notified Mr. Lutz by phone on January 26, 2023, that the Township concurs with the recommendation for the four-way stop control and to proceed with approving the appropriate resolution.

Commissioner Masterson motioned to approve Resolution No. 23-03 establishing Stop Control in all four directions at the intersection of SW Tumbleweed Rd and SW 60th St in Bruno Township and to authorize the Chair to sign the resolution. Commission Chair Herzet seconded. Motion carried 5-0.

(00:30:36)

ITEM #3 – CONTRACT APPROVAL - HICKORY CREEK BRIDGE ON SE COLE CREEK RD

Mike Craft, Public Works Assistant Director, came before the Board for approval of the contract for a construction project to replace the Hickory Creek Bridge on SE Cole Creek Rd located 4.2 miles south of Leon, Kansas. Butler County maintains 434 bridge sized structures throughout the County in addition to over 2,000 culvert sized structures. Public Works has identified several bridges on county and township roads that are in need of major repair work or replacement. The projects have been prioritized and are included in the County's approved bridge project Capital Improvement Program (CIP). The CIP includes a County funded bridge replacement project on SE Cole Creek Rd over Hickory Creek to replace an existing weight restricted steel pony truss bridge on a County maintained road that is narrow and in poor condition. Project engineering work and construction plans are completed, right-of-way has been acquired and utility relocation work is in progress. Sealed bids were received and opened on Tuesday, January 10, 2023. The contract was awarded to Bridges, Inc., as the lowest and best bid. The Board approved awarding the construction contract for the Hickory Creek Bridge replacement project on SE Cole Creek Rd

to Bridges, Inc., Newton, Kansas, in the low bid amount of \$1,114,231.20. Four sets of contract documents were sent by Public Works staff to the contractor for execution and attachment of required bonds. The documents have been returned to the County and were presented to the Board during the meeting. Staff recommended the contract be approved by the County Commission.

Commissioner Woydziak motioned to approve the contract with Bridges Inc., Newton, Kansas, in the low bid amount of \$1,114,231.20 for Project No. BR 16E2-28-6(21), the proposed bridge replacement project for the Hickory Creek Bridge on SE Cole Creek Rd located 4.2 miles south of Leon, Kansas, and authorize the Chair to sign the contract. Commission Chair Herzet seconded. Motion carried 5-0.

(00:31:56)

ITEM #4 – LANDFILL SCALE REPLACEMENT PROJECT - PURCHASE APPROVAL

Mike Craft, Public Works Assistant Director, came before the Board for approval of an award for purchase and installation of replacement truck scales at the landfill. Public Works has had a project in the Capital Improvement Program (CIP) for several years to replace the landfill scales and to construct a new scale house. The scales and scale house are almost 30 years old and the scales have recently been ordered to be taken out of service by the Kansas Division of Weights & Measures with the Kansas Department of Agriculture. In December 2022, the Board authorized Public Works to proceed with obtaining bids for replacement truck scales and also authorized staff to proceed with soliciting for architectural services for a new scale house. Staff has prepared specifications and construction requirements for replacement truck scales. Bids were received and opened by the Board on January 31, 2023. Staff only evaluated the bids offered for the steel deck truck scales and opted to not consider optional bids for concrete deck scales. The lowest and best bid for the purchase and installation of scales including concrete foundations and concrete approaches was offered by Hammel Scale, Wichita, Kansas for a Mettler Toledo truck scale for total cost of \$135,617. Staff is recommending approval of the bid from Hammel Scale.

Commission Chair Herzet motioned to approve the award of bid for a new truck scale at the landfill to Hammel Scale, Wichita, Kansas for a Mettler Toledo 11' x 80' steel deck electronic truck scale for a delivered and installed price of \$135,617. Commissioner Jackson seconded. Motion carried 5-0.

(00:42:45)

ITEM #5 – 2023 BUTLER COUNTY ANNUAL COUNTY-WIDE CLEANUP PROGRAM

Mike Craft, Public Works Assistant Director, came before the Board for approval of the 2023 Butler County Annual County-wide cleanup program and the designation of April 15th through April 22nd, 2023, for County-wide cleanup. Approximately 500 tons of cleanup material is disposed of each year in the landfill. Additionally, approximately 1,800 tires are collected and 80 to 100 refrigerated white goods are collected. The County at-large cleanup is open to all County property owners and is typically scheduled in the third week of April to coincide with Earth Day. County-wide cleanup week is proposed to be from Saturday, April 15th, through Saturday April 22nd, 2023. Each city is allowed to schedule their own clean up event and coordinate with the County landfill for disposal.

Commissioner Masterson motioned to approve the 2023 Policy on County Cleanup Events and to designate the week of April 15th through April 22nd, 2023 for County-wide cleanup. Commission Chair Herzet seconded. Motion carried 5-0.

(00:46:57)

ITEM #6 – TRACK ASSEMBLY REBUILD - CATERPILLAR EXCAVATOR

Mike Craft, Public Works Assistant Director, came before the Board for approval of the estimated cost to rebuild the track assemblies on a Caterpillar excavator operated by the Highway Division of the Department of Public Works. The Highway Department owns and operates a Caterpillar 320EL track type excavator that was purchased in 2013. The excavator is in good condition with approximately 4,500 hours on the entire unit. The unit is serviced and inspected by Foley Equipment every 250 hours. During the service conducted last fall, the County requested a full evaluation of the undercarriage due to noise and visible pin wear. Based upon the evaluation, the undercarriage is ready for an overhaul. Staff requested a detailed cost estimate from Foley to perform a rebuild of the tracks and track components with the exception of the track shoes. The estimated cost to rebuild the tracks for the Caterpillar excavator is \$21,998.92. The track rebuild will include new track link assemblies with reuse of the current shoes, new sprocket segments and resealing the two slack adjusters. If the slack adjuster pistons or barrels are damaged, there will be additional cost. The estimate has been reviewed by staff and was recommended for approval. The Highway Department intends to operate this unit another 2,000 hours, approximately four more years, before replacing it. Track assembly wear of this nature is normal.

Commissioner Woydziak motioned to approve the estimated cost for Foley Equipment Company to rebuild the track assemblies on a Caterpillar 320EL excavator operated by the Butler County Highway Department in the estimated cost of \$21,998.92. Commissioner Masterson seconded. Motion carried 5-0.

(00:58:17)

ITEM #7 – 2022-Q4 FINANCIAL/MANAGEMENT REPORT

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board for approval of the 2022-Q4 Financial/Management Report. The Board receives quarterly financial/management reports as part of the County's overall transparency and management process. Information presented in this report was considered by the Board during the formulation and implementation of the Capital Improvement Program (CIP) and operating budget and with other important decisions affecting the County's operations.

Commissioner Woydziak motioned to approve and file the 2022 – Q4 Financial/Management Report. Commissioner Murphy seconded. Motion carried 5-0.

(01:38:19)

ITEM #8 – WORK SESSION - STRATEGIC RETREAT PLANNING

Will Johnson, County Administrator, came before the Board to discuss details for the County Strategic Retreat. The County Bi-Annually holds a strategic retreat with Department Heads to set goals in order to plan for future operations in the County. Wichita State University facilitated the

last retreat in 2021 and will again facilitate this year's retreat on February 17th in Benton, Kansas. Staff discussed with the Board ideas and goals they would like to see presented at this year's function. The Board discussed succession planning and the County Health Insurance program as two items to be discussed.

No action was taken.

(01:46:11)

VOUCHERS

Commissioner Woydziak motioned to approve vouchers dated February 7, 2023, in the amount of \$143,324.02. Commissioner Masterson seconded the motion. Motion carried 5-0.

(01:46:35)

ADDS AND ABATES

Commissioner Woydziak motioned to approve Adds in the amount of \$90.88 and Abates in the amount of \$6,073.90. Commission Chair Herzet seconded. Motion carried 5-0.

(01:46:52)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS

Commission Chair Herzet and Commissioner Jackson will be attending the Butler County Conservation District Dinner Thursday, February 9, 2023.

Commissioner Jackson thanked Darryl Lutz and Pam Dunham for the tours of the Butler County Facilities.

Commissioner Woydziak will be attending County Government Day in Topeka on Thursday, February 9, 2023.

Administrator Johnson informed the Board the Quad County Meeting will be held on March 6, 2023, at the Reno County Courthouse in the Veterans Room.

Administrator Johnson and the Board had a discussion concerning issues with some of the Fire Districts; Fire Districts will be on the agenda for next week's Commission Meeting for Board appointments.

Administrator Johnson and the Board discussed the guard stations at the Detention Facility.

Administrator Johnson came before the Board to discuss a pay increase for the Butler County Coroner. The increase would raise the amount from \$3,180 to \$3,360 per month.

Commissioner Murphy motioned to approve the pay increase of \$180 per month to the Butler County Coroner. Commission Chair Herzet seconded the motion. Motion carried 5-0.

(02:00:35)

ADJOURNMENT

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:59 a.m.
Commissioner Masterson seconded the motion. Motion carried 5-0.*