

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, January 17, 2023**

(00:02:00)

**CALL TO ORDER**

Commission Chair Kelly Herzet called the Butler County Board of Commissioners meeting to order at 9:00 a.m. Present were Commissioner Jeff Masterson, Commissioner Darren Jackson, Commissioner Dan Woydziak, County Administrator Will Johnson and Clerk Recorder Jennifer Currier. Commissioner Marc Murphy was not in attendance.

(00:02:08)

**INVOCATION**

Pastor Vogt Lynn, Douglass First Baptist Church, presented the invocation.

(00:03:03)

**APPROVAL OF MINUTES**

*Commissioner Woydziak motioned to approve the minutes from the January 10, 2023, Butler County Commission meeting as presented. Commissioner Masterson seconded the motion. Motion carried 4-0.*

(00:03:25)

**PUBLIC COMMENTS**

There were no public comments.

(00:03:31)

**ITEM #1 – AUGUSTA EMERGENCY MEDICAL SERVICES (EMS) REMODEL**

Frank Williams, EMS Director, came before the Board for approval to award the EMS Remodel Project to McCollom Construction Inc. of Augusta, Kansas, at a total cost of \$137,700. EMS began planning for the addition of a sixth first-out ambulance due to increasing 911 EMS call volume in 2021. This planning included the remodeling of the current Augusta EMS station to house this additional crew. The remodel includes the addition of two bedrooms and expanding the living space. The Augusta station is a combined facility with the Augusta Department of Public Safety (ADPS). The remodel includes expanding into an area occupied by ADPS. To accommodate additional storage space for ADPS to utilize this space, completion of a mezzanine at the new EOC building was agreed upon. The City of Augusta and the administration from ADPS have been consistently involved with planning this remodel and moving their storage area. Gravity Works Architecture reviewed the space, discussed options, and created drawings. CIP planning allocated \$250,000 total for this remodel project and building of the mezzanine. Following is the Bid Tabulation to compare the two bids received:

Company Location	Commerce Construction Services 2225 Southwest Blvd., Wichita, KS	McCullom Construction Inc. 512 State, Augusta, KS
Bid Bond	Yes	Yes
EMS Remodel Price	\$ 121,225.00	\$ 137,700.00
EOC Mezzanine Price	\$ 331,989.00	\$ 218,800.00
Total Both Projects	\$ 453,214.00	\$ 356,500.00
Projected Start	January 9, 2023	March 15, 2023
Projected Completion	May 12, 2023	September 15, 2023
Comments:	Meets bid expectation other than cost est. Mezzanine steel cost exceed expectations	Meets bid expectation other than cost est. Mezzanine steel cost exceed expectations

Both bids were significantly over the estimated total cost. Staff met with Gravity Works to discuss the high cost and what alternate options are available. The remodel for the station crew quarters was within the estimated cost. The mezzanine involves structural steel, which is at an all-time market high cost. The scope of the bid included both elements of this project combined and the total cost is dependent on both elements. However, Staff feels that there should be alternate options for creating a usable storage space for ADPS. Due to the total cost of the EMS Remodel and Emergency Operations Center (EOC) mezzanine exceeding our CIP budget projection of \$250,000, the recommendation was to accept the local bid from McCullom Construction for only the EMS remodel; Staff will discuss alternate options with ADPS and the construction company to find an alternate solution for storage.

David Stewart, Gravity Works Architecture, and the Board discussed having Commerce Construction Services and McCullom Construction Inc. rework their bids excluding the mezzanine and adjust the timeline for construction completion and then return the bids.

***Commissioner Masterson motioned to deny the award of bid for the EMS Remodel Project to McCullom Construction Inc. of Augusta, Kansas and directed staff to return bids back to McCullom Construction Inc. and Commerce Construction Services to be reworked without the mezzanine and be returned within 30 days, Commissioner Woydziak seconded. Motion carried 4-0.***

(00:17:40)

**ITEM #2 – FOURTH FLOOR OFFICE REMODEL - BID OPENING**

Travis Cornell, Facilities Management Director, came before the Board to receive and open sealed bids for the fourth floor remodel. This remodel project is to accommodate the new County Counselor as Administration is converting one office into two. Facilities Management presented the sealed bids to the Board to be read aloud. Staff will prepare a detailed tabulation of bids received for the fourth floor office remodel and bring back to the County Commission at a later date. The bids are as follows:

Van Asdale Construction, LLC	Wichita, Kansas	\$14,642
McCullom Construction Inc.	Augusta, Kansas	\$19,276

*Commissioner Woydziak motioned to approve the sealed bids for the fourth floor office remodel and to authorize Facilities Management to tabulate the bids and return at a later time with recommendations for actions regarding the bids. Commissioner Jackson seconded. Motion carried 4-0.*

(00:21:51)

**ITEM #5 – CRITERION TALENT LITE, APPLICANT TRACKING SOFTWARE SERVICES, SUBSCRIPTION AGREEMENT**

Sherry Hoelker, Human Resources Director, came before the Board for approval of the Criterion agreement for the new applicant tracking software and career portal utilized by Human Resources. Criterion would replace the current applicant tracking software CivicHR which is the software where job openings are posted for the public to see and apply. The software allows for automation and communication between hiring managers/departments and Human Resources in tracking open positions and job candidates. The County has been using CivicHR for applicant tracking the past three years. CivicPlus notified the County in November of last year that they were discontinuing the CivicHR software and moving customers over to Criterion's platform. In researching the new software, Staff feels this software will be an improvement over the current platform in CivicHR. In the last couple of years users have experienced issues that have not been able to be resolved with CivicHR and Ms. Hoelker is hopeful that with the new software functionality will greatly improve. Criterion is honoring the current pricing from CivicHR of \$7,855.31, however, they will include a one-time fee for implementation and training for \$1,560.

*Commissioner Masterson motioned to approve the contract agreement and payment for the Criterion, Talent Lite, and applicant tracking software and allow the chair to sign the agreement. Commission Chair Herzet seconded. Motion carried 4-0.*

(00:28:14)

**ITEM #4 – BID AWARD - HICKORY CREEK BRIDGE ON SE COLE CREEK RD**

Darryl Lutz, Public Works Director, came before the Board for approval of the award of bid for a construction project to replace the Hickory Creek Bridge on SE Cole Creek Rd located 4.2 miles south of Leon, Kansas. Bids were received and opened after 9:30 a.m., Tuesday, January 10, 2023, from four bridge contractors. The lowest bid received was from Bridges, Inc., Newton, Kansas, in the amount of \$1,114, 231.20, which is below the Engineer's Estimate of \$1,181,486.75. All bids were responsive. Staff recommended that the bid be awarded to Bridges, Inc. and a Notice of Award be approved.

Mr. Lutz and the Board discussed the increase in cost for projects over the last few years.

*Commission Chair Herzet motioned to approve the award of bid for Project No. BR 16E2-28-6(21), the proposed bridge replacement project for the Hickory Creek Bridge on SE Cole Creek Rd located 4.2 miles south of Leon, Kansas, to Bridges, Inc., Newton, Kansas, in the low bid amount of \$1,114,231.20 and authorize the Chair to sign the Notice of Award. Commissioner Woydziak seconded. Motion carried 4-0.*

(00:31:55)

**ITEM #3 – 2022 LEACHATE RECIRCULATION SYSTEM EXPANSION - BID OPENING**

Darryl Lutz, Public Works Director, came before the Board to receive and open sealed bids for construction of landfill leachate recirculation line extensions for the Butler County Landfill. The proposed construction will extend the tier of lateral recirculation lines into Area 5 and create the third tier of lateral recirculation lines over Areas 1A, 2A, 1B and 2B. Completion of these extensions will allow the landfill to continue to grow vertically as planned. The last extension of leachate recirculation lines occurred in 2017 and 2018. Plans and construction documents have been prepared by Burns & McDonnell Engineering Company. The Commissioners were asked to announce the name and location of each bidder and total bid amount submitted as well as to indicate whether a bid a guarantee was included with the bid and whether an acknowledgment of any project addenda was included. Staff recommended the bids be reviewed and to return at a later date with a recommendation for action. The bids are as follows:

Butler County Department of Public Works						
Butler County Landfill						
Project:		2023 Leachate Recirculation System Expansion				
Contract No:		LF-LREXP-22				
Letting Date:		January 17, 2023 9:30 a.m.				
Contractor		DOT Energy Solutions, Inc		J.J. Westhoff Construction Co	Veit & Company, Inc.	Engineer's
Location		Bethlehem, GA		Lincoln, NE	Rogers, MN	Estimate
Lump Sum Bid Price	LS		\$ 674,500.00	\$ 889,000.00	\$ 1,781,500.00	\$ 656,575.00
Adjustment Unit Prices		Est. Qty.				
Trench 0-6	LF	3,700	\$ 160.00	\$ 80.00	\$ 420.00	
Trench 6-9	LF	400	\$ 120.00	\$ 85.00	\$ 450.00	
Trench 9-12	LF	60	\$ 225.00	\$ 100.00	\$ 550.00	
Trench 12-16	LF	10	\$ 350.00	\$ 120.00	\$ 1,250.00	
Asbestos Handling	CY	10	\$ 1,750.00	\$ 200.00	\$ 200.00	
Bid Guarantee			X	X	X	
Addendum No. 1			X	X	X	

*Commissioner Masterson motioned to approve the sealed bids received and opened for Project No. LF-LREXP-22 for the construction of landfill leachate recirculation line extensions in the Butler County Landfill and to direct Public Works to tabulate and evaluate the bids and to return at a later date with a 4-0.*

(00:36:49)

**VOUCHERS**

*Commissioner Woydziak motioned to approve vouchers dated January 17, 2023, in the amount of \$1,055,413.19. Commissioner Masterson seconded the motion. Motion carried 4-0.*

(00:39:04)

**ADDS AND ABATES**

*Commissioner Woydziak motioned to approve Adds in the amount of \$103.70 and Abates in the amount of \$461.28. Commission Chair Herzet seconded. Motion carried 4-0.*

(00:39:24)

**OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF BUTLER COUNTY COMMISSIONERS**

Administrator Johnson informed the Board of the Augusta Fire Department Volunteer dinner at The Point Event Center at 6:00 p.m. on January 21, 2023.

On January 24, 2023, the City of Augusta will present the NITU plans to the County Commissioners.

The Board and Administrator Johnson had a conversation concerning an incident that occurred in 2019 with a deputy and a canine.

Administrator Johnson will be emailing the 2022 Departmental Accomplishments submitted by Staff to the Commissioners.

Administrator Johnson and the Board discussed the fatality accident that occurred at the intersection of HWY 254 and Andover Rd. on Thursday, January 12, 2023.

Mr. Lutz discussed with the Board availability of future dates for the Annual Township Meeting.

Commissioner Jackson will be attending Commissioner Orientation on January 23<sup>rd</sup>, 30<sup>th</sup> and February 6<sup>th</sup>.

(00:54:55)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 9:54 a.m. Commissioner Masterson seconded the motion. Motion carried 4-0.*