



**Board of County Commissioners**  
**Thursday, March 19, 2020**  
**8:00 AM**  
**205 W. Central Ave. 4th Floor**  
**El Dorado, KS 67042**  
**Agenda**

- A. CALL to ORDER**
- B. INVOCATION and PLEDGE**
- C. PUBLIC COMMENTS**
- D. ITEMS of BUSINESS**
  - D.1. Public Health Emergency Declaration  
[Local Disaster Declaration COVID-19 Bu Co.doc](#)
  - D.2. Closure of Butler County Facilities to Public
  - D.3. Work Session - COVID -19 Response
- E. OTHER ITEMS of BUSINESS**
- F. ADJOURNMENT**

# Board of County Commissioners Agenda Item Report

Agenda Item No. 1  
Submitted by: Will Johnson  
Submitting Department:  
Meeting Date: March 19, 2020

## **SUBJECT**

Public Health Emergency Declaration

## **RECOMMENDATION**

Consider approval of Resolution 20-09 a Public Health Emergency Declaration.

## **ATTACHMENTS**

- [Local Disaster Declaration\\_\\_COVID-19\\_\\_Bu Co.doc](#)

## **BACKGROUND**

On March 17th the County Commission heard an update on the Covid-19 crisis and the Commission discussed and approved several recommendations which included. Recommending no gatherings greater than 50 people through May 10th or until the situation changes. The County follow KDHE & CDC protocols. Encouragement of web based services at the County. Cancellation of all 4H building rentals and Spring Fling through 5/10. Cancellation of Senior Center luncheons through May. Cancellation of all out of state travel through 5/10. Require County employees to quarantine for 14 days if they have traveled to a restricted area (2 employees). Restrict County employee personal travel to restricted areas. Finally, no new vacation request for Public Safety employees or critical essential employees (Health, Sheriff, 911, EMS, EMA). The County Commission requested to hold off on adoption of the Health Declaration and allow the Chairman to sign should conditions worsen or the situation changes.

## **ANALYSIS**

The situation has changed at the State level with the Governor closing offices for the executive branch of state government from 3/23 to 4/3 to the public and send all non-essential staff home. This greatly impacts County government and we have been informed from several agencies they will not be available for support to the County, such as Motor Vehicles, Drivers License and PVD. As such we will not be able to support those functions to the public. Further, we have learned without a public health declaration we cannot make accommodations possible for daycare for our employees who are impacted by school closing or the potential closing of day care facilities which is becoming a problem. Staff is not strongly recommending the passage of the Public Health Declaration along with closure of our facilities to the public. Staff will continue to facilitate functions internally through electronic transactions or essential functions which are required to continue. We will continue operations internally and address furloughing non-essential employees should cases of community transmission in South Central, Kansas begin to occur.

## **FINANCIAL CONSIDERATION**

None

## **LEGAL CONSIDERATION**

The adoption of the Declaration will give greater flexibility to the Commission to modify work functions, and statutory requirements which would conflict with the public health and safety of our employees and citizens.

**COMMISSIONER SIGNATURE REQUIRED**

Yes

**INFORMATION TECHNOLOGY PURCHASE OR SERVICES REVIEW REQUIRED**

No

**RECOMMENDED ACTION**

Consider approval of Resolution 20-09 a Public Health Emergency Declaration and allow the Chairman to sign.

PUBLIC HEALTH EMERGENCY, RESOLUTION # 20-09

PROCLAMATION of a State of Local Public Health Emergency for Butler County, Kansas:

WHEREAS on the 19th day of March 2020, the Board of Commissioners of Butler County, Kansas finds that the COVID-19 disease has led to a public health state of emergency in Butler County, Kansas, resulting in a potential or occurring pandemic in Butler County, Kansas;

WHEREAS such conditions endanger the public health, safety and welfare of persons within the borders of Butler County, Kansas;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Butler County, Kansas, by virtue of the authority vested by K.S.A. 48-932:

That a state of local public health emergency in Butler County, Kansas is declared on the 19<sup>th</sup> day of March 2020, and shall continue and remain in effect for 60 days.

That the response and recovery aspects of all local disaster plans which are applicable to Butler County, Kansas shall be activated to enact the rendering of aid and assistance thereunder.

That any rights or powers lawfully exercised or any actions taken pursuant to local disaster emergency plans shall continue and have full force and effect as authorized by law for 60 days unless modified or terminated in the manner prescribed by law.

RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BUTLER COUNTY, KANSAS THIS 19<sup>th</sup> DAY OF March 2020.

\_\_\_\_\_  
Chair, Butler County Commission

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Member

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Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Butler County Clerk

# Board of County Commissioners Agenda Item Report

Agenda Item No. 2

Submitted by: Will Johnson

Submitting Department: Administration

Meeting Date: March 19, 2020

## **SUBJECT**

Closure of Butler County Facilities to Public

## **RECOMMENDATION**

Consider approval of the closure of all Butler County owned facilities to the Public beginning Monday, March 23rd through Friday, April 3rd to mirror the State of Kansas closures and evaluate opening or extending on Tuesday, March 31st.

## **ATTACHMENTS**

## **BACKGROUND**

The State of Kansas is closing executive branch facilities to the public as part of their response to the COVID-19 crisis. The closure of State offices cripples county operations as we are not able to support many functions administered by the State of Kansas, such as Motor Vehicles, Drivers License, and some Appraisers functions. Further, the action take Tuesday in response to management of the COVID-19 situation was for Butler County to follow KDHE and CDC protocols,

## **ANALYSIS**

With the closure of State offices and the County Commissions direction to adhere to KDHE and CDC protocols staff is recommend the closure of County facilities to the public. Staff will continue to work from their offices and no staff will be performing field inspection services where the interact with the public until released to do so. This would include Building Inspections, Day Care Inspections, and data collection for the Appraisers, with the exception being Public Works construction inspectors who will still be required to be on site, but will limit public contact. Public Works crews will still be allowed to work in the field as long as there is no public interaction.

## **FINANCIAL CONSIDERATION**

At this point no employees would be furloughed and no additional costs incurred.

## **LEGAL CONSIDERATION**

None

## **COMMISSIONER SIGNATURE REQUIRED**

No

## **INFORMATION TECHNOLOGY PURCHASE OR SERVICES REVIEW REQUIRED**

No

## **RECOMMENDED ACTION**

Consider approval of the closure of all Butler County owned facilities to the Public beginning Monday, March 23rd through Friday, April 3rd to mirror the State of Kansas closures and evaluate opening or extending on Tuesday, March 31st.

# Board of County Commissioners Agenda Item Report

Agenda Item No. 3

Submitted by: Will Johnson

Submitting Department: Administration

Meeting Date: March 19, 2020

## **SUBJECT**

Work Session - COVID -19 Response

## **RECOMMENDATION**

Discuss with staff future recommendations for measures to be considered should the crisis escalate in South Central Kansas.

## **ATTACHMENTS**

## **BACKGROUND**

None

## **ANALYSIS**

None

## **FINANCIAL CONSIDERATION**

None

## **LEGAL CONSIDERATION**

None

## **COMMISSIONER SIGNATURE REQUIRED**

No

## **INFORMATION TECHNOLOGY PURCHASE OR SERVICES REVIEW REQUIRED**

No

## **RECOMMENDED ACTION**

None