

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, January 20, 2009**

**CALL TO ORDER**

Commission Chairman Jeff Masterson called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Bruce Harris, Commissioner Randy Waldorf, Commissioner Mike Wheeler, Commissioner Dan Woydziak, Administrator Will Johnson, Jr., and Clerk Recorder Tammy Bridges.

**APPROVAL OF MINUTES**

*Commissioner Wheeler motioned to approve the minutes of the Butler County Commission Meetings of Monday, January 12, 2009 and Tuesday, January 13, 2009 as written. Commissioner Waldorf seconded the motion. Motion carried 5-0.*

**ITEM #1 – CONSIDER APPROVAL OF THE AGREEMENT WITH STATE & LOCAL CONSULTANTS, LLC AS RECOMMENDED BY EMERGENCY MANAGEMENT ASSOCIATION STAFF, FOR THE MITIGATION PLAN UPDATE, RE-WRITE AND RESUBMISSION TO THE KANSAS DIVISION OF EMERGENCY MANAGEMENT**

Jim Schmidt, Emergency Management Director, came before the Board for approval of the agreement with State & Local Consultants LLC as recommended by EMA staff in the amount of \$35,000. Butler County was the first county in Kansas to have an approved mitigation plan 4 years ago and pioneered the electronic submission process with the state for plans documentation. The federal government requires that each local entity have an approved mitigation plan to receive certain federal funds.

*Commissioner Woydziak motioned to approve the agreement with State & Local Consultants LLC as recommended by EMA staff, in the amount of \$35,000 with these funds to be paid by the Kansas Division of Emergency Management as part of the Mitigation Planning Grant. Commissioner Waldorf seconded the motion. Motion carried 5-0.*

*Commissioner Waldorf motioned to appoint Commissioner Woydziak to the Local Emergency Planning Committee (LEPC). Commissioner Masterson seconded the motion. Motion carried 5-0.*

**ITEM #2 – CONSIDER APPROVAL TO ACCEPT THE PROPOSAL AND AWARD THE WORK TO AERO-METRIC FOR COUNTY-WIDE DIGITAL COLOR ORTHO IMAGERY AND UPDATED GROUND CONTROL IN AN AMOUNT NOT TO EXCEED \$70,000 AND ALLOW THE GIS DIRECTOR TO SIGN APPROVED CONTRACT**

Pamela Dunham, GIS Director, came before the Board for approval of the proposal and to award the work for county-wide digital color ortho photography to Aero Metric for the low bid of \$69,935. Commissioner Waldorf asked if there would be a savings if the Western half of the county was flown every 3 years and the entire county every 6 years or so. Ms. Dunham noted that the majority of our urban area is in the western half of the county. Commissioner Waldorf asked how much change occurs east of El Dorado in a 3 year period. Ms. Dunham stated that she would identify the differences between the 2006 photography and what is found this time and report back to the Board. Commissioner Woydziak asked about some of the funds being utilized through the Register of Deeds Technology Fund.

*Commissioner Waldorf motioned to approve the proposal and award the work to Aero-Metric for county-wide Digital Color Ortho Imagery and Updated Ground Control in an amount not to exceed \$70,000, with \$60,000 to be paid from the GIS Department and \$10,000 from the Register of Deeds Technology Fund and allow the Chair to sign the contract approved by County Counsel Norm Manley. Commissioner Harris seconded the motion. Motion carried 5-0.*

**ITEM #3 – CONSIDER APPROVING AGREEMENTS FOR ENGINEERING SERVICES RELATED TO 2 FEMA BRIDGE REPLACEMENT PROJECTS**

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval of agreements for engineering services related to 2 FEMA bridge replacement projects. The Board awarded the engineering work to Finney & Turnipseed on January 13, 2009. Commissioner Woydziak initiated discussion about future requests for engineering services and instead of asking for bids, asking for qualifications and then negotiate cost. Mr. Lutz stated that the purchasing policy does provide for the professional services to be obtained in that way. Discussion followed.

*Commissioner Woydziak motioned to approve the engineering agreements with Finney & Turnipseed Transportation and Civil Engineering, LLP, Topeka, KS for 2 FEMA bridge replacement projects in the amount of \$37,500 for Bridge No. 29C5-29-6, the Rock Creek bridge on SE Cedar Ford Rd. and in the amount of \$45,000 for Bridge No. 8C7-28-5, the Little Walnut River bridge on SW 137<sup>th</sup> St. and authorize the Chair to sign. Commissioner Waldorf seconded the motion. Motion carried 5-0.*

**ITEM #4 – CONSIDER AWARDING WORK AND APPROVING THE COST PROPOSAL FOR AERIAL PHOTOGRAPHY AND MAPPING SERVICES FOR 6 BRIDGE PROJECT SITES AND 2 ROAD PROJECT SITES**

Darryl Lutz, P.E., Director of Public Works, came before the Board to consider awarding work and approving the cost proposal for aerial photography and mapping services for 6 bridge project sites and 2 road project sites. Proposals were received and opened by the Board of County Commissioners on January 12, 2009. Mr. Lutz noted that the bid from Aerial Data Services, Tulsa, Oklahoma was very low, but included a detail of the scope of work in accordance with Butler County’s request. Proposal amounts were as follows:

	<u>Aerial Photography if GIS Photography can be Utilized</u>	<u>Aerial Photography if Awarded Separately</u>
Aerial Data Service, Tulsa, OK	\$15,764.00	\$17,764.00
Sanborn, Chesterfield, MO	\$31,750.00	\$38,250.00
MJ Harden Assoc., Mission, KS	\$32,124.00	\$36,088.00
Aero-Metric, Maple Grove, MN	\$39,610.00	\$44,300.00
Surdex Corp., Chesterfield, MO	\$60,361.00*    \$55,684.00**	\$62,111.00
Wilson & Co., Overland Park, KS	\$64,500.00	\$66,000.00

\* 2’ resolution    \*\*.5’ or 1’ resolution

Mr. Lutz noted that the accuracy needed is such that the mapping photography can not be utilized.

*Commissioner Waldorf motioned to accept and approve the proposal for aerial photography and mapping services requested for 6 bridge sites and 2 road sites from Aerial Data Service,*

*Tulsa, Oklahoma in the amount of \$17,764 as a stand alone project and authorize the chair to sign the proposal acceptance. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

**RECESS**

Commissioner Masterson recessed the Board meeting at 10:04 a.m. for 5 minutes.

**RECONVENE**

Commissioner Masterson reconvened the Board meeting at 10:09 a.m.

**ITEM #5 – CONSIDER APPROVING THE PURCHASE OF ROAD SIGN MATERIALS FOR THE HIGHWAY DIVISION**

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval of the purchase of road sign materials for the Highway Division. Quotations were received from:

Lyle Signs, Inc., Jamestown, ND	\$6,104.50
Newman Signs, Jamestown, ND	\$6,185.50
Hall Signs, Bloomington, IN	\$7,556.99
National Sign, Ottawa, KS	\$8,031.45

*Commissioner Wheeler motioned to approve the purchase of highway sign materials for the Public Works Department from Lyle Signs, Inc., for a delivered price of \$6,104.50. Commissioner Waldorf seconded the motion. Motion carried 5-0.*

**ITEM #6 – CONSIDER APPROVAL OF AN AGREEMENT WITH MUNICI PAY FOR MERCHANT CARD SERVICES**

Mark Detter, Finance Director, came before the Board for approval of an agreement with MuniPAY for merchant card services. A 2.45% fee will be added to each debit/credit card transaction.

*Commissioner Harris motioned to approve the contract with MuniPAY and authorize the chair to sign. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

**ITEM #7 – CONSIDER APPROVAL OF RECOMMENDATIONS FROM STEERING COMMITTEE ON JOB DESCRIPTIONS MODIFICATIONS**

Will Johnson, County Administrator, came before the Board for approval of the recommendations from the steering committee for the changes in grade and job description for Emergency Telecommunicator Trainee, Emergency Telecommunicator, Communications Officer I, Communications Officer II, Shift Supervisor (all 911) and an EMS Logistic Coordinator (EMS).

*Commissioner Masterson motioned to approve the recommendation from the steering committee for the changes in grade and job description for the Emergency Telecommunicator Trainee, Emergency Telecommunicator, Communications Officer I, Communications Officer II, Shift Supervisor (all 911), and an EMS Logistic Coordinator (EMS). Commissioner Wheeler seconded the motion. Motion carried 5-0.*

## **ITEM #8 – WORK SESSION – LEGISLATIVE PRIORITIES**

Administrator Johnson and the Board discussed legislative priorities, 2009 KAC Legislative Policy Statement, and the 2009 Legislative Bulletin. No action was taken.

Commissioner Masterson asked Mr. Lutz about an article he read regarding not recycling plastics at this time. Mr. Lutz stated that the markets are down for plastics right now. Administrator Johnson said crude oil has dropped and is a major component for plastics. Mr. Lutz said the City of El Dorado is still taking plastic.

Administrator Johnson noted that the Chamber of Commerce dinner is Tuesday, February 3, 2009.

## **APPROVAL OF VOUCHERS**

*Commissioner Woydziak motioned to approve the vouchers for January 20, 2009 in the amount of \$508,113.45. Commissioner Waldorf seconded the motion. Motion carried 5-0.*

## **COMMISSION ADS & ABATES**

*Commissioner Waldorf motioned to approve Adds & Abates #2378 dated January 20, 2009; Adds in the amount of \$23,952.76 and Abates in the amount of \$14,469.06. Commissioner Harris seconded the motion. Motion carried 5-0.*

## **OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS**

Commissioner Waldorf informed the Board that (1) he received a letter from the Augusta Housing Authority expressing interest in purchasing a building that is in their right-of-way, (2) Augusta City Manager Bill Keefer requested money for the levee certification and stated they would be asking for an endorsement for Vision Augusta, (3) the 54 Corridor Study is moving forward, and (4) the Mayor's dinner is tomorrow night.

Commissioner Harris stated that he would be attending the Mayor's Dinner tomorrow night.

Commissioner Wheeler stated that he, Commissioner Harris, Darryl Lutz, and Administrator Johnson met with the El Dorado City Commission regarding recycling and that it went very well.

Commissioner Wheeler stated that Adam Kahrl, who will be the new Director of the Andover YMCA, has extended an invitation to take the Commissioners on a tour of the new facility before it opens.

Commissioner Masterson reported on the REAP meeting he attended last Monday.

Administrator Johnson gave information on the breakdown of how the cuts proposed by the Governor would affect the County.

## **ADJOURNMENT**

*Commissioner Wheeler motioned to adjourn the meeting of the Board at 11:25 a.m. Commissioner Waldorf seconded the motion. Motion carried 5-0.*