

BUTLER COUNTY BOARD OF COMMISSIONERS
Monday, November 24, 2008

CALL TO ORDER

Commission Chairman Dan Woydziak called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Will Carpenter, Commissioner Jeff Masterson, Commissioner Randy Waldorf, Commissioner Mike Wheeler, Assistant Administrator/Finance Director Mark Detter and Clerk Recorder Tammy Bridges. Administrator Will Johnson was absent.

APPROVAL OF MINUTES

Commissioner Wheeler motioned to approve the minutes of the Butler County Commission Meetings of Monday, November 10, 2008 as written. Commissioner Carpenter seconded the motion. Motion carried 4-0. Commissioner Waldorf abstained.

ITEM #1 – RECEIVE CAROL BORGER FOR A PRESENTATION OF UPDATED BUTLER COUNTY STRATEGIC NATIONAL STOCKPILE (SNS) STANDARD OPERATING GUIDE (SOG)

Carol Borger, Health Department Administrator, came before the Board to present information on the Strategic National Stockpile (SNS) and the Standard Operating Guide (SOG). This is part of the Public Health Preparedness grant that was approved for signature in March of 2008. The documents describe the process the county would need to use to notify the Kansas Department of Health and Environment to request the SNS, which would contain the necessary medications to either vaccinate or medicate our entire county's population in 48 hours. Ms. Borger suggested keeping this document on file in the Administrator's office.

Commissioner Masterson motioned to approve the acceptance of the Butler County Strategic National Stockpile Standard Operating Guide as presented. Commissioner Carpenter seconded the motion. Motion carried 5-0.

ITEM #2 – RECEIVE AND OPEN SEALED BIDS FOR SNOW PLOW BLADES FOR THE PUBLIC WORKS DEPARTMENT

Darryl Lutz, P.E., Director of Public Works, came before the Board to receive and open bids for snow plow blades. Bids were received from:

Foley Equipment Company, Salina	\$16,644.64
Berry Tractor, Wichita	\$20,565.74
Welborne Sales, Salina	\$18,707.78
Murphy Tractor & Equipment, Wichita	\$19,320.00
D C Wholesale, El Dorado (2 bids)	\$17,007.68
	\$17,505.18

Commissioner Waldorf motioned to receive the bids opened and read for snow plow blades and to direct the County Engineer to tabulate and review the bids and to return at a later date with a recommendation for action regarding the award of bid. Commissioner Masterson seconded the motion. Motion carried 5-0.

ITEM #3 – CONSIDER APPROVING CONTRACTS FOR THREE BRIDGE REPAIR PROJECTS IN BUTLER COUNTY RECENTLY AWARDED

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval of contracts for 3 bridge repair projects in Butler County that were recently awarded. Bids were awarded on 3 bridge repair projects by the Board of County Commissioners on November 4, 2008.

Commissioner Masterson motioned to approve the contract with Wildcat Construction Services, Inc., Topeka, KS for Project No. BR 11 N5-24-6(08) for bridge repair and deck rehabilitation work on the Walnut River Bridge on NE 110th St. for a total bid amount of \$189,433.50 and authorize the Chair to Sign. Commission Wheeler seconded the motion. Motion carried 5-0.

Commissioner Masterson motioned to approve the contract with Dondlinger & Sons Construction Co., Inc., Wichita, KS for Project No. BR 19 N7-29-3(08) for bridge repair and deck rehabilitation work on the Polecat Creek Bridge on SW 210th St. for a total bid amount of \$176,587.50 and authorize the Chair to sign. Commissioner Wheeler seconded the motion. Motion carried 5-0.

Commissioner Masterson motioned to approve the contract with Dondlinger & Sons Construction Co., Inc., Wichita, KS for Project No. BR 19 N6-29-4(08) for bridge repair and deck rehabilitation work on the Walnut River Bridge on SW 210th St. for a total bid amount of \$296,032.50 and authorize the Chair to sign. Commissioner Carpenter seconded the motion. Motion carried 5-0.

Commissioner Woydziak asked if there was an update on the employees’ cars being cleaned because of overspray from Pro Kleen. Mr. Lutz stated that he would get a report for the Board.

ITEM #4 – CONSIDER AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO SEE PROPOSALS FOR REQUIRED AERIAL PHOTOGRAPHY AND TOPOGRAPHIC MAPPING SERVICES FOR SEVERAL FUTURE BRIDGE REPLACEMENT PROJECT SITES IN THE COUNTY

Darryl Lutz, P.E., Director of Public Works, asked the Board to table this item until such a time that Pam Dunham, GIS Director, could be present.

Commissioner Wheeler motioned to table this agenda item. Commissioner Carpenter seconded the motion. Motion carried 5-0.

ITEM #5 – CONSIDER APPROVING WORK TO REPLACE THE ON-SITE WASTEWATER TREATMENT SYSTEM AT THE LANDFILL RENTAL HOUSE PROPERTY

Dan Ingalls, Buildings and Grounds Director, came before the Board for approval to award the work for installing new lateral lines at the rental property south of the Landfill. Bids were received from:

Rush Plumbing, El Dorado	\$ 7,400
General Dirtworks, El Dorado	\$11,450
Prewit Septic Tank Service, El Dorado	\$10,500

Staff is requesting approval to award the project to Rush Plumbing. Commissioner Wheeler feels that the house should be torn down.

Commissioner Waldorf motioned to authorize awarding the project of installing a new lateral field at 20598 SW 50th known as the Landfill Rental to Rush Plumbing at a cost of \$7,400.00. Commissioner Masterson seconded the motion. Motion carried 4-1. Commissioner Wheeler voted no.

ITEM #6 – CONSIDER APPROVING THE PURCHASE OF A HYDRAULIC PLATE COMPACTOR FOR USE WITH THE COUNTY’S EXCAVATOR

Darryl Lutz, P.E., Director of Public Works, came before the Board for approval to purchase a hydraulic plate compactor for use with the County’s excavator. Bids were received from:

Berry Tractor, Wichita	\$13,558.00
Murphy Tractor, Wichita	\$10,895.00
Van Keppel, Wichita	\$12,700.00

Commissioner Waldorf motioned to approve the purchase of a Kent KHP 210 II hydraulic vibratory plate compactor attachment from Murphy Tractor Company for a net purchase price of \$10,895 including an allowance for rental fees paid. Commissioner Masterson seconded the motion. Motion carried 4-1. Commissioner Carpenter voted no.

ITEM #7 – WORK SESSION – BUILDING PERMIT FEES

Mark Detter, Finance Director, came before the Board to discuss a possible increase in building permit fees. The County adopted the building permit fee schedule in 2000 and has not analyzed or increased fees since then. Currently it costs the county approximately \$140,000 to provide an inspection program. In 2007, revenues through building permits were approximately \$120,000 and in 2006 they were \$131,000. Staff is proposing to increase the building permit fee schedule to 100% of the 1997 Uniform Building Code schedule. Mr. Detter noted that we would have the ability to waive fees for economic development purposes.

Commissioner Carpenter motioned to approve charging 100% of the 1997 Uniform Building Code fees to be effective January 1, 2009.

Commissioner Carpenter withdrew the motion since this is a work session and will bring this back as an action item at a later date.

ITEM #8 – RECEIVE AND OPEN BIDS FOR PASSENGER VEHICLES

Mark Detter, Assistant Administrator/Finance Director, came before the Board to receive and open bids for passenger vehicles. John K. Fisher was the only dealership to return bids:

2008 Trailblazer with 27,600 miles for \$14,834.00
2007 Jeep Patriot with 32,000 miles for \$13,519.00
(Mileage higher than bid request, as noted by John K. Fisher)
2008 Malibu with 28,000 miles for \$10,731.00
2008 Malibu with 22,200 miles for \$10,942.00

Commissioner Wheeler motioned to receive the bids and allow staff to tabulate and return with a recommendation and break down of the departments requesting these vehicles. Commissioner Carpenter seconded the motion. Motion carried 5-0.

ITEM #9 – RECESS TO EXECUTIVE SESSION TO DISCUSS MATTERS OF NON-ELECTED PERSONNEL

The Executive Session was postponed so Administrator Johnson could be present.

APPROVAL OF VOUCHERS

Commissioner Carpenter motioned to approve the vouchers for November 24, 2008 in the amount of \$330,935.83. Commissioner Waldorf seconded the motion. Motion carried 5-0.

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Wheeler noted that he wouldn't be able to attend the Planning Commission appreciation dinner at Prairie Rose on Friday, December 12. Commissioners Waldorf, Masterson, Woydziak, Carpenter, and Commissioner-elect Bruce Harris will attend the dinner.

Commissioner Wheeler initiated discussion about the possible closing of the Honor Camp. The Board discussed who would maintain the lake if that happened, and how it would impact the county.

Commissioner Carpenter noted that the tax statements show a difference of 11.9% between last year and this year for revenue from property tax levies. Mr. Detter discussed how the refinery valuation affected the budget.

Commissioner Masterson motioned to accept the resignation of Joseph Thomas, Jr., as Bruno Township Treasurer. Commissioner Waldorf seconded the motion. Motion carried 5-0.

Commissioner Masterson motioned to appoint Carlyon Rose-Thompson as Bruno Township Treasurer. Commissioner Waldorf seconded the motion. Motion carried 5-0.

Commissioner Masterson motioned to appoint Joseph Thomas, Jr., as Bruno Township Clerk. Commissioner Waldorf seconded the motion. Motion carried 5-0.

Commissioner Waldorf stated that Quad County will be next Monday, December 1. Commissioner Woydziak noted that he would be out of town next week.

Commissioner Waldorf stated that he would like for the Board to recognize Miss Kansas.

Commissioner Woydziak commented that he as well as Commissioner Wheeler and Commissioner-elect Bruce Harris attended the County Commissioners business meeting at the KAC where they talked with the head of the 9-1-1 interoperability program. The Board also discussed ways of paying for the program, i.e., sales tax or property tax.

ADJOURNMENT

Commissioner Waldorf motioned to adjourn the meeting of the Board at 10:35 a.m. Commissioner Masterson seconded the motion. Motion carried 5-0.