

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, April 1, 2008

CALL TO ORDER

Commission Chairman Dan Woydziak called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Will Carpenter, Commissioner Jeff Masterson, Commissioner Randy Waldorf, Commissioner Mike Wheeler, Administrator Will Johnson, Jr., and Clerk Recorder Tammy Bridges.

Will Johnson, County Administrator, came before the Board to present a Spotlight Award to Sandy Zieman. In her nomination letter, Kathy Guy, Emergency Management, said Sandy takes great pride and ownership of every project she is involved in, and her passion for perfection makes the term “customer service” not just a saying, but a reality. Commissioner Woydziak congratulated her and Sandy will be presented with a gift certificate and award. Administrator Johnson said Sandy is a great asset to Administration and the County and thanked her for her service.

ITEM #1 – CONSIDER APPROVAL OF ACCEPTANCE OF DEDICATIONS SUBMITTED FOR THE DOUG AND VALECIA SCRIBNER LOT SPLIT SURVEY AND AUTHORIZE THE CHAIR TO SIGN

Rod Compton, Director of Planning & Development, came before the Board for approval of acceptance of dedications submitted for the Doug and Valecia Scribner Lot Split Survey. The applicants are proposing to divide the property into two tracts; one of which will contain 42.57 acres and one that will contain 38.17 acres. The small parcel is a little smaller than the minimum, but staff feels the difference is insignificant and has no problem with it. The County Engineer has asked that a dedication of 40 feet of right of way be submitted for NW 10th St.

Commissioner Carpenter motioned to accept the dedications submitted for the Doug and Valecia Scribner Lot Split Survey and authorize the Chairman to sign the dedication agreement(s). Commissioner Wheeler seconded the motion. Motion carried 5-0.

ITEM #2 – CONSIDER APPROVAL OF ACCEPTANCE OF DEDICATIONS SUBMITTED FOR THE DARREN ALEXANDER LOT SPLIT SURVEY AND AUTHORIZE THE CHAIR TO SIGN

Rod Compton, Director of Planning & Development, came before the Board for approval of acceptance of dedications submitted for the Darren Alexander Lot Split Survey. The applicant is proposing to separate the property into two parcels; one vacant parcel containing 12.6 acres, and the other parcel with a residence containing approximately 33.2 acres. Staff finds the plat as proposed complies with the County’s subdivision regulations. They are dedicating 40 feet for SW 95th Street and Tawakoni Rd.

Commissioner Masterson motioned to accept the dedications submitted for the Darren Alexander Lot Split Survey and authorize the Chairman to sign the dedication agreement(s). Commissioner Waldorf seconded the motion. Motion carried 5-0.

ITEM #3 – CONSIDER APPROVAL OF REQUEST BY JOHN JANZEN FOR A HOMESTEAD LOT SPLIT WITH APO IN ORDER TO SEPARATE AN EXISTING HOMESTEAD AND 10 ACRES FROM THE REMAINDER OF A 144-ACRE PARCEL

Rod Compton, Director of Planning & Development, came before the Board for approval of a request by John Janzen for a Homestead Lot Split with an APO in order to separate an existing Homestead and 10 acres from the remainder of a 144-acre parcel. He is dedicating 40 feet of right of way along the north side of NW 180th Street and along Prairie Creek Rd.

Commissioner Carpenter motioned to approve the APO Lot split located in the North Half of the Northwest Quarter of Section 4, Township 23 South, Range 3 East of the 6th P.M., Butler County, Kansas, and authorize the Chairman to sign the Overlay Agreement subject to the recording of the Agricultural Protection Overlay agreement and survey of the residential site with the Register of Deeds. Commissioner Wheeler seconded the motion. Motion carried 5-0.

Mr. Compton informed the Board that the watershed districts have asked the Planning & Zoning Department to amend our flood plain regulations. They want to prohibit development in areas upstream from one of their dams at an elevation below the top of their dam height. Mr. Compton stated this would be coming up in May.

ITEM #4 – CONSIDER APPROVAL TO AWARD DELL, INC. AS THE 2008 DESKTOP, LCD MONITOR AND NOTEBOOK PROVIDER

Scott Stoskopf, Computer Services Director, came before the Board for approval to award Dell, Inc. as the 2008 Desktop, LCD Monitor, and Notebook Provider. Mr. Stoskopf stated that Dell was the low qualifying bid. He said the TigerDirect Sx System was way below the processors information we needed and Cyberton did not want to warranty and they offered a different monitor than the one the county specified.

Commissioner Wheeler motioned to approve Dell, Inc. (the lowest complete bidder) as the 2008 Desktop, LCD Monitor, and Notebook Provider. Commissioner Masterson seconded the motion. Motion carried 5-0.

ITEM #5 – CONSIDER APPROVAL TO AUTHORIZE THE CHAIR TO SIGN THE REPLACEMENT SOFTWARE LICENSE AGREEMENT WITH ALLIED INFORMATION SOLUTIONS

Scott Stoskopf, Computer Services Director, came before the Board to request the Chair to sign a replacement agreement with AIS. Last year, Butler County purchased a new Motor Vehicle software package from CIC, who was acting as the agent of ATCi. The County signed agreements with both CIC & ATCi. ATCi has been bought by AIS. AIS is requesting Butler County to sign a new replacement agreement with them. CIC will still be the agent and support provider.

Commissioner Masterson motioned to authorize the Chair to sign the replacement software license agreement with Allied Information Solutions. Commissioner Waldorf seconded the motion. Motion carried 5-0.

ITEM #6 – CONSIDER APPROVAL TO ALLOW THE EMS DEPARTMENT TO SUBMIT APPLICATION(S) TO THE 2008 ASSISTANCE TO FIREFIGHTERS GRANT FOR A NEW AMBULANCE AND TRAINING EQUIPMENT

Major Brandon Russell, EMS, came before the Board for approval to submit application(s) to the 2008 Assistance to Firefighters Grant for a new ambulance and training equipment. The Ambulance request is an 80/20 match. The grant would fund \$112,758 and the County's responsibility would be \$28,189. The Training Equipment request is a 95/5 match. The grant would fund \$11,917 and the County's responsibility would be \$627.

Commissioner Waldorf motioned to approve the EMS Department to submit an application to the 2008 Assistance to Firefighters Grant for funds to replace an ambulance and replacement training equipment. Commissioner Masterson seconded the motion. Motion carried 5-0.

Mark Detter, Assistant Administrator/Finance Officer, came before the Board to present a letter responding to Zoll Medical Corporation. Mr. Detter stated that after reviewing the bids with the Emergency Medical Services Director and EMS personnel, he is confident that the Philips Electronics North America bid meets specs.

ITEM #7 – CONSIDER APPROVAL OF FUNDING REQUEST BY AUGUSTA, INC. FOR A DEVELOPMENT STUDY OF THE HIGHWAY 54/400 CORRIDOR WEST OF AUGUSTA

David A. Alfaro, Director BCED, came before the Board for approval of a funding request by Augusta Progress, Inc., in the amount of \$25,000 for a development study of the Highway 54/400 Corridor West of Augusta. Mr. Alfaro stated that the 54/400 Corridor is growing commercially and will hopefully see the development of an Industrial Park east of the Augusta Airport. Trent Schell, President Augusta Progress, Inc., commented that they would be looking for additional grants that could be used for this project. Commissioner Carpenter noted that something should be implemented from this study and wants to make sure it just doesn't sit on a shelf. Commissioner Waldorf said they have always wanted growth on the West side of the city and thinks the airport is a good place to start and a perfect opportunity to use the funds. Commissioner Carpenter suggested developing some criteria for this type of request.

Commissioner Carpenter motioned to approve the request for \$25,000 to be funded from the Port Authority Funds, to direct the Economic Development Director to develop criteria for such funding issues in the future, and to require annual updates. Commissioner Wheeler seconded the motion. Motion carried 4-0. Commissioner Waldorf abstained since he is a member of Augusta Progress, Inc.

David Alfaro updated the Board on the proposed theatre in downtown Wichita where the Diamond W Wranglers will perform. Mr. Alfaro said the theatre is not only for the Diamond W Wranglers but for weddings, conferences, and meetings as well. Mr. Alfaro told the Board that Mr. Greg Johnson, the owner of the Prairie Rose, would like to invite the Commissioners and Administrator Johnson and spouses to come out to the Prairie Rose for an evening of entertainment.

RECESS

Commissioner Woydziak recessed the Board meeting at 10:17 a.m. for 8 minutes.

RECONVENE

Commissioner Woydziak reconvened the Board meeting at 10:25 a.m.

ITEM #8 – CONSIDER APPROVING A PROPOSAL FOR ENGINEERING WORK RELATED TO MAJOR REPAIRS ON THE EAST BRANCH WALNUT RIVER BRIDGE ON NE 110TH ST.

Darryl C. Lutz, P.E., Director of Public Works, came before the Board for approval of a proposal for engineering work related to major repairs on the East Branch Walnut River Bridge on NE 110th St.

Commissioner Carpenter motioned to approve an engineering agreement with Finney & Turnipseed, Topeka, KS, in the not to exceed amount of \$8,800 for design work related to repair/rehabilitation work for the East Branch Walnut River Bridge on NE 100th St. and authorize the Chair to sign. Commissioner Wheeler seconded the motion. Motion carried 5-0.

ITEM #9 – CONSIDER APPROVING THE RECOMMENDATIONS FROM THE STEERING COMMITTEE FOR THE CHANGES IN GRADE AND JOB DESCRIPTION FOR THE ADMINISTRATIVE ANALYST (WEED DEPARTMENT), PERSONAL PROPERTY SUPERVISOR, BUILDINGS & GROUNDS DIRECTOR, PARTS MANAGER AND ENGINEERING TECHNICIAN SURVEYOR

Will Johnson, County Administrator, came before the Board for approval of the recommendations from the steering committee for the changes in grade and job description for the Administrative Analyst (Weed Department), Personal Property Supervisor, Buildings & Grounds Director, Parts Manager, and Engineering Technician Surveyor.

Commissioner Masterson motioned to approve the recommendation from the steering committee for the changes in grade and job description for the Administrative Analyst, Personal Property Supervisor, Director of Buildings & Grounds, Parts Manager, and Engineering Technician Surveyor. Commissioner Waldorf seconded the motion. Motion carried 5-0.

ITEM #10 – CONSIDER APPROVAL OF REQUEST FOR PROPOSAL (RFP) FOR HEALTH CARE

Will Johnson, County Administrator, came before the Board for approval of solicitations of request for proposals for the 2008/2009 Butler County Health Insurance Plan for medical insurance. The County will solicit proposals directly from PPK, Blue Cross, and Coventry and will assign brokers of record for any other firms that are interested in submitting proposals. Proposals are due to the County by May 26, 2008. Administrator Johnson noted that the proposals are to include Butler County Hospitals.

Commissioner Carpenter motioned to approve the Request for Proposals for the 2008/2009 County Health Insurance Plan and allow the County Administrator to solicit proposals. Commissioner Wheeler seconded the motion. Motion carried 5-0.

APPROVAL OF ADDS AND ABATES

Commissioner Carpenter motioned to approve Adds & Abates #2342 dated April 1, 2008. Adds in the amount of \$59.00 and Abates in the amount of \$688.82. Commissioner Wheeler seconded the motion. Motion carried 5-0.

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Carpenter asked about CIC issues and wants to make sure they are cooperating with us. Administrator Johnson said the daily balances are not being completed in the Treasurer's Office, and they are 1½ to 2 months behind.

Commissioner Masterson asked about the status of the communications study. Administrator Johnson said he would get an update.

Administrator Johnson stated that the Department Head luncheon would be Monday, April 7 at 11:30 a.m.

Administrator Johnson stated that the Berean Academy girls' basketball team would be recognized on April 15.

Commissioner Carpenter motioned to appoint Jeff Varner to the Planning and Zoning Board and Lonnie Long to the Butler County Council on Aging Board. Commissioner Woydziak seconded the motion. Motion carried 5-0.

Commissioner Wheeler asked about the auction for the Johnson property in Rosalia.

ADJOURNMENT

Commissioner Wheeler motioned to adjourn the meeting of the Board at 11:05 a.m. Commissioner Carpenter seconded the motion. Motion carried 5-0.