

BUTLER COUNTY BOARD OF COMMISSIONERS
Monday, March 19, 2007

CALL TO ORDER

Commission Vice-Chairman Will Carpenter called the Butler County Board of Commissioners to order at 9:00 a.m. Present were, Commissioner Jeff Masterson, Commissioner Mike Wheeler, Commissioner Dan Woydziak, Administrator Will Johnson, Jr., and Clerk Ron Roberts. Commissioner Waldorf was out of town.

APPROVAL OF MINUTES

Commissioner Woydziak motioned to approve the minutes of the Butler County Commission Meetings of Monday, March 12, 2007 and Tuesday, March 13, 2007 as written. Commissioner Wheeler seconded the motion. Motion carried 4-0.

ITEM #1 – WORK SESSION – COMMISSION RESPONSIBILITY IN A DISASTER, JIM SCHMIDT

Jim Schmidt, Emergency Management Director, and Kathy Guy, Emergency Management, came before the Board to review the Disaster Response Plan and Resolutions.

ITEM #2 – WORK SESSION – PURCHASING POLICY

Administrator Will Johnson reviewed the Purchase Policy update with the commissioners. The Department Head purchasing authority will remain at \$2,500. The Administrator will approve purchases between \$2,500 and \$5,000 with purchases over \$5,000 to come before the Commission. Purchases over \$10,000 will require Commission approval prior to going out for bids. Contracts will be limited to a maximum of 4 years with 3 years being the preferred maximum.

ITEM #3 – WORK SESSION – FACILITIES

This item was deferred to a future meeting.

ITEM #4 – WORK SESSION – CITY OF TOWANDA INTERLOCAL AGREEMENT

There was Commission concern about the size of the area requested. Commissioner Carpenter agreed to visit with the city to try to work out a more compact area of influence.

ITEM #5 – CONSIDER AMENDMENT FOR FIRE DISTRICT #3 BUDGET

Danny Armstrong, Fire District #3 Fire Chief came before the Board to discuss consideration of amendment for Fire District #3 Budget.

The Fire District would like to purchase an additional \$18,000 in equipment this year. The County would add \$18,000 to FD #3's 2nd Quarter allocation and then amend their budget during the regular budgeting process in the summer. This money is available from the \$39,000 carryover for FD #3 in 2006.

It was the consensus of the Board to allow this amendment, and dispense the \$18,000 to the fire district.

RECESS

Commissioner Carpenter recessed the Board meeting at 9:25 a.m. for 5 minutes.

RECONVENE

Commissioner Carpenter reconvened the Board meeting at 9:30 a.m.

APPROVAL OF VOUCHERS

Commissioner Woydziak motioned to approve the vouchers for March 19, 2007 in the amount of \$366,093.07. Commissioner Wheeler seconded the motion. Motion carried 4-0.

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

The Board had no other items.

ADJOURNMENT

Commissioner Wheeler motioned to adjourn the meeting of the Board at 10:50 a.m. Commissioner Woydziak seconded the motion. Motion carried 4-0.

**Commissioners will be attending the Quad County meeting in Hutchinson at 11:45 a.m.